



Community Development Department
Building Services Division
4900 Village Commons
Matteson, IL 60443
(708) 481-8313

ABOVE GROUND SWIMMING POOLS

- Submit Completed Building Permit Application
- Submit a copy of your Plat of Survey showing the exact location of the pool, dimensions of the pool, dimensions of the pool from side and rear property lines and dimensions of the pool from the house or any existing structure.
- Submit details of the type of security fencing proposed or existing (either self-contained fencing on the pool or a perimeter fence around the yard).
- Submit Homeowner's Association permission, if applicable.
- Permit may be obtained by either the homeowner or contractor. All contractors need to be licensed by the Village of Matteson and submitting a Certificate of Insurance and a \$10,000 surety bond (original).
- Installation of electrical shall meet the N.E.C. regulations. The electrical contractor shall provide a license from a town that has an Electrical Commission and gives a test. A Certificate of Insurance with the Village of Matteson listed as Certificate Holder and a \$10,000 License and Permit Bond.
- Permit fee to be paid upon issuance of the building permit.

Notify J.U.L.I.E. at 1-800-892-0123 to locate all public utilities for underground lines BEFORE any digging. Please leave J.U.L.I.E. markings in place to be verified at time of required inspection.

To expedite the review process, please refer to items listed below when preparing your permit submission:

1. Pool or any attachments (deck, filter, etc.) shall NOT be located within a front yard or corner side yard.

Above Ground Swimming Pools

Page 2 of 3

2. Pool or any attachments (deck, filter, etc.) shall maintain a minimum interior side yard setback as follows (refer to subdivision in which you live):

FIVE FOOT SIDE YARDS

Applewood	Brookmere
Butterfield Creek	Glenridge
Oakwood	O'Connor North/South
Pattersonville	218 th Street

SEVEN FOOT SIDE YARDS

Butterfield Place	Cedar Creek	Creekside
Cricket Hill	Feathercreek	Glen Eagle Trail
Golf View Estates	Holden Park	Lincoln Terrace
Matteson Farms	Matteson I.C. Estates	Matteson Station
Michael-John Manor	Newbury	Old Matteson
Oxford Estates	Providence Manor	Ridgeland Manor
The Pointe	Trinity Creeks	Virginia Estates
Woodgate		

3. Pool or any attachments (deck, filter, etc.) shall maintain a minimum rear yard setback of 5 feet, unless there is an existing public utility, drainage or landscape easement. A pool shall NOT be located within public utility, drainage or landscape easements.
4. Pool or any attachments (deck, filter, etc.) shall maintain a minimum separation of 10 feet from the house and any existing structure, except if pool includes attached pool decking.
5. Pool or any attachments (deck, filter, etc.) shall maintain a minimum distance of 5 feet from underground electrical lines.
6. Pool or any attachments (deck, filter, etc.) shall maintain a minimum distance of 12 feet from overhead electrical lines.
7. No outlets shall be located within 10 feet of the pool, with the exception of that one single, locking, Ground Fault Circuit Interrupter (GFI) protected receptacle may be installed between 5 and 10 feet of the pool for the purpose of providing power to the pool filter and pump motor.
8. An anti-siphon device is required on the faucet.
9. Pool shall be equipped with a cover when not in use for prolonged periods or during the off-season. Pool shall be maintained at all times.

SECURITY FENCING REQUIRED

1. A security fence on the pool with a self-closing gate **OR** a fence around the yard with a self-closing gate is required.
2. The perimeter yard fence shall have a minimum height of 4 feet with a self-closing gate is required.

INSPECTIONS REQUIRED

1. Inspection required prior to enclosing the trench containing the electrical connection, and
2. Final Inspection upon completion of installation.

Contact the Building Services Division at (708) 481-8313 to schedule the required inspection.

Last revised: 7/7/10