

VILLAGE OF MATTESON  
BOARD OF TRUSTEE MEETING  
**AGENDA MEMORANDUM**

Monday

August 21, 2017

7:30pm

Village Hall Council Chambers

1. CALL TO ORDER
2. ROLL CALL
3. PLEDGE OF ALLEGIANCE
4. SWEARING IN – Officer Thomas Cobb
5. OPPORTUNITY FOR PUBLIC COMMENT (2-minute maximum per person)

6. CONSENT AGENDA

*All items on the Consent Agenda are considered routine in nature and will be enacted in one motion. There will be no separate discussion of these items unless a Board member so requests, in which event, the item will be removed from the Consent Agenda and considered as the first item after approval of the Consent Agenda.*

A. CONSIDERATION OF MINUTES

1. Board of Trustee Meeting of June 19, 2017
2. Special Board of Trustee Meeting of June 26, 2017
3. Board of Trustee Strategic Plan Minutes July 7 and 8, 2017
4. Public Hearing Minutes of July 17, 2017
5. Board of Trustee Meeting of July 17, 2017

B. CONSIDERATION OF FINANCIAL REPORTS

1. Salary, Overtime and Accounts Payable

C. NEW BUSINESS

1. Consideration by the Board of Trustees of an Ordinance Declaring Certain Items Surplus and therefore Eligible to be Auctioned and/or Destroyed

A list of items from Departments in the Village that have been deemed eligible for auction or able to be destroyed will accompany this ordinance at time of execution.

Therefore, it is recommended that *the Board of Trustees pass an ordinance declaring certain items surplus and eligible for auction or to be destroyed, as presented.*

2. Consideration of Class “H” Temporary Liquor License

A letter has been received from St. Lawrence O’Toole Parish for its O’Toole Family Fun Day to be held on September 3, 2017 from noon until 5 p.m. A certificate of

insurance has been submitted with the request. They plan to serve beer and wine at the event. The Temporary Liquor License will be valid on the day of the event only.

Therefore, it is recommended that *the Board of Trustees approve a Temporary Class “H” Liquor License to St. Lawrence O’Toole Parish for its O’Toole Family Fun Day to be held on September 3, 2017.*

3. Consideration of an Ordinance Amending Chapter 111, entitled “Alcoholic Beverages” of the Code of Ordinances of the Village of Matteson, pertaining to certain classifications.

Due to the closing of Walgreens #10937, 5640 211<sup>th</sup> Street, Matteson, IL on July 27, 2017, the number of Class F liquor licenses is reduced.

Therefore, it is recommended that *the Board of Trustees pass an Ordinance amending Chapter 111 entitled “Alcoholic Beverages” of the Code of Ordinances of the Village of Matteson, decreasing the number of Class “F” liquor licenses by one.*

## 7. ITEMS REMOVED FROM CONSENT AGENDA

## 8. ACTIVE AGENDA

### A. OLD BUSINESS

1. Consideration by the Board of Trustees of a Resolution Relating to Participation by Elected Officials in the Illinois Municipal Retirement Fund

The Illinois Municipal Retirement Fund Board of Trustees recently passed a Resolution requiring communities to certify elected officials’ participation in IMRF. It is the policy of the IMRF Board of Trustees to require that the governing body of the governmental unit determine, by resolution, that the positions require performance of duty for the applicable annual hourly standard before an official in the position participates.

Therefore, it is recommended that *the Board of Trustees adopt the resolution relating to participation by elected officials in the Illinois Municipal Retirement Fund, as presented.*

### B. OTHER BUSINESS

#### 1. APPOINTMENT

1. Appointment of Deputy Village Administrator

By Village Ordinance the Village President, with the advice and consent of the Board of Trustees, appoints the Deputy Village Administrator.

Therefore, it is recommended that *with the advice and consent of the Board of Trustees, President Chalmers-Currin nominates for appointment, Anthony Burton to the position of Deputy Village Administrator, as presented.*

## 9. COMMENTS BY VILLAGE OFFICIALS

- a) Trustee Committee Reports

10.ADJOURNMENT