

MINUTES OF THE REGULAR MEETING
OF THE PRESIDENT AND BOARD OF TRUSTEES
HELD IN THE COUNCIL ROOM OF THE MATTESON VILLAGE HALL
4900 VILLAGE COMMONS
ON THIS 16TH DAY OF AUGUST 2004

Clerk Grisco called the meeting to order at 7:30 p.m.

CALL TO ORDER

Clerk Grisco called the roll and the following Trustees answered present:

ROLL CALL

Andre Ashmore
Sam Brown
Emmanuel Imoukhuede
Allan Johnson
Carol Marshall
Nathaniel Motton, Jr.

President Stricker was not in attendance.

Also present were: Joseph Perozzi, Village Attorney; Robert Park, Interim Village Administrator/Police Chief; Lafayette Linear, Finance Director; Robert Wilcox, Fire Chief; Jan Dinnocenzo, Recording Secretary; and the media.

In the absence of President Stricker, Trustee Ashmore moved to appoint Trustee Johnson as Temporary Chairman of the meeting. Seconded by Trustee Brown.

APPOINTMENT OF
TEMPORARY CHAIRMAN

AYES: (6) Ashmore, Brown, Imoukhuede, Johnson
Marshall, and Motton

NAYS:(0)

ABSTAIN: (0)

ABSENT: (0)

a) Temporary Chairman Johnson presented the Minutes of the Regular Meeting of August 2, 2004 for additions, deletions, or corrections.

CONSIDERATION OF
MINUTES

Trustee Ashmore moved to approve the Minutes of the Regular Meeting of August 2, 2004 as presented. Seconded by Trustee Marshall.

REGULAR MEETING OF
AUGUST 2, 2004

AYES: (5) Ashmore, Brown, Imoukhuede, Johnson,

and Marshall

NAYS:(0)

ABSTAIN: (1) Motton

ABSENT: (0)

CONSIDERATION OF
FINANCIAL REPORTS

TREASURER'S REPORT –
JULY, 2004

a) Mr. Lafayette Linear, Finance Director, presented the Treasurer's Report for July, 2004.

Trustee Ashmore moved to accept the Treasurer's Report dated July 31, 2004 as presented. Seconded by Trustee Brown.

It was noted that while certain funds may show deficit amounts, actual cash balances are positive.

AYES: (6) Ashmore, Brown, Imoukhuede, Johnson
Marshall, and Motton

NAYS:(0)

ABSTAIN: (0)

ABSENT: (0)

SALARY, OVERTIME AND
ACCOUNTS PAYABLE

b) Temporary Chairman Johnson presented the Salary, Overtime and Accounts Payable as submitted.

Trustee Ashmore moved to approve the Salary, Overtime and Accounts Payable as submitted. Seconded by Trustee Brown.

AYES: (6) Ashmore, Brown, Imoukhuede, Johnson
Marshall, and Motton

NAYS:(0)

ABSTAIN: (0)

ABSENT: (0)

The Board expressed their displeasure over the lack of cable coverage of the meeting. It was requested that an explanation be presented to the Board at the next meeting as to why there was no video taping of the meeting.

Beautification Awards were presented by Toni Ashmore to the various winners in the Business community. LaVerne Woods announced the winners of the Residential Beautification Awards.

BEAUTIFICATION
AWARDS – RESIDENTIAL
AND BUSINESS

COMMENTS BY VILLAGE
OFFICIALS

TRUSTEE COMMITTEE
REPORTS

OPPORTUNITY FOR
PUBLIC COMMENT

Trustees Ashmore and Motton noted that the National Night Out held on August 3 was very well received.

Trustee Marshall reported that the Dollars for Scholars Committee will meet on August 18 at 5:30 p.m. and there will be a Woodgate Homeowners Association/Neighborhood Watch meeting on August 19 at 7:00 p.m. She also stated that Unity Day weekend will be September 11 and 12 at Lincoln Mall, and they will be hosting a blood drive on September 11.

Trustee Johnson reported his activities during the week and noted that President Stricker is doing very well.

Mr. Chris Taggart, President of the Holden Park Homeowners Association, expressed his concern regarding the lack of sidewalks along North Street to the Metra Train Station, noting the dangerous condition that it poses. He also expressed his concern regarding the fence near the water tower being frequently left open. It was noted that the sidewalk issue will be discussed at the next development meeting. As to the fence issue, it is anticipated that once the Main Street improvements are completed, the Village will pursue the elimination of the gate and replacement with a solid fence.

Ms. Harley, Holden Park Homeowners Association Board Member, inquired as to the status of bringing new businesses to Matteson as well as the status of the Lincoln Mall improvements. It was noted that the promotion of businesses to Matteson is ongoing, as well as continuous contact with existing businesses to ensure their retention. As to the Lincoln Mall improvements, a report will be given at the regular Village Board meeting on September 7, 2004. It was also pointed out that attendance at Plan Commission meetings is a good way to keep informed of proposed developments in the Village.

Mr. Edward Long, 6047 Allemong Drive, voiced his objection to the way the bidding process was handled on the Village Green Restoration. The Board noted that all future proposals for bid should be sent to known interested parties and local businesses in addition to being published in the local newspaper. As to the specificity of the Village Green Restoration bid document, Attorney Perozzi stated that the Board has the prerogative of rejecting any and all bids if it is deemed appropriate. It was requested that Board members receive copies of all future public notices to bidders. Trustee Ashmore emphasized the need for a centralized purchasing program.

Ms. Harley questioned what type of regulations the Village of Matteson has regarding excessive noise. Chief Park noted that in addition to the State Statute, the Village also has an ordinance which addresses the excessive noise issue, and citations are issued accordingly.

1) Mr. Mike Murray, Deputy Director of Public Works, reviewed the bidding procedure for this item, noting that two bids were received with Bill Jacobs Joliet being the low bidder.

CONSIDERATION OF BIDS
AND AWARDING OF
CONTRACTS

PURCHASE OF MEDIUM
DUTY DUMP TRUCK

Trustee Imoukhuede moved that the Board of Trustees approve the purchase of a Medium Duty Dump Truck from Bill Jacobs Joliet in the amount of \$39,374.00. Seconded by Trustee Ashmore.

AYES: (6) Ashmore, Brown, Imoukhuede, Johnson
Marshall, and Motton

NAYS:(0)

ABSTAIN: (0)

ABSENT: (0)

2) Mr. Bob Wilcox, Fire Chief, stated that this matter was brought before the Board at the March 1, 2004 regular meeting and tabled at that time for further review. Following further research, the staff is recommending that an ordinance be drafted declaring Engine 8 as surplus property.

OLD BUSINESS

CONSIDERATION OF
AUTHORIZATION TO
DISPOSE OF FIRE
DEPARTMENT ENGINE 8

Trustee Brown moved that the Board authorize Attorney Perozzi to draft the appropriate Ordinance declaring Engine 8 as surplus property and authorize staff to dispose of the vehicle as staff deems appropriate. Seconded by Trustee Marshall.

AYES: (5) Ashmore, Brown, Imoukhuede, Johnson,
and Marshall

NAYS:(0)

ABSTAIN: (1) Motton

ABSENT: (0)

3) Attorney Perozzi explained that a Scrivener's error is a slight error that does not change content.

Trustee Ashmore moved that the Board of Trustees pass an Ordinance correcting Scrivener's errors in the Legal Description for TIF 4 as presented. Seconded by

CONSIDERATION OF AN

Trustee Marshall.

AYES: (6) Ashmore, Brown, Imoukhuede, Johnson
Marshall, and Motton
NAYS:(0)
ABSTAIN: (0)
ABSENT: (0)

ORDINANCE CORRECTING
SCRIVENER'S ERRORS IN
ORDINANCES 1961, 1962
AND 1963 OF THE VILLAGE
OF MATTESON

4) Temporary Chairman Johnson presented the request to authorize the Fire and Police Commission to hire two (2) Firefighter/Paramedics.

NEW BUSINESS

Trustee Imoukhuede moved that the Board direct the Fire and Police Commission to proceed with the hiring process to fill two (2) new Firefighter/Paramedic positions. Seconded by Trustee Brown.

AUTHORIZATION FOR
FIRE AND POLICE
COMMISSION TO HIRE
TWO (2) FIREFIGHTER/
PARAMEDICS

AYES: (6) Ashmore, Brown, Imoukhuede, Johnson
Marshall, and Motton
NAYS:(0)
ABSTAIN: (0)
ABSENT: (0)

5) Temporary Chairman Johnson presented the request to direct the Fire and Police Commission to hire three (3) Patrol Officers.

Trustee Imoukhuede moved that the Board of Trustees direct the Matteson Fire & Police Commission to hire three (3) Patrol Officers to fill the vacant positions. Seconded by Trustee Ashmore.

REQUEST TO DIRECT THE
FIRE AND POLICE
COMMISSION TO HIRE
THREE (3) PATROL
OFFICERS

AYES: (6) Ashmore, Brown, Imoukhuede, Johnson
Marshall, and Motton
NAYS:(0)
ABSTAIN: (0)
ABSENT: (0)

6) Chief Wilcox explained that the Village has been providing services for Southcom under a verbal agreement. The auditors requested that a formal written agreement be executed.

Trustee Imoukhuede moved that the Board pass a Resolution authorizing the execution of an Intergovernmental Agreement to provide Special Services between the Village of Matteson and the Southern Combined Dispatch and Communications System (Southcom). Seconded by Trustee Brown.

CONSIDERATION OF A
RESOLUTION
AUTHORIZING THE
EXECUTION OF AN
AGREEMENT TO PROVIDE

SERVICES TO SOUTHCOM

AYES: (6) Ashmore, Brown, Imoukhuede, Johnson
Marshall, and Motton

NAYS:(0)

ABSTAIN: (0)

ABSENT: (0)

7) Temporary Chairman Johnson presented a resolution adopting the National Incident Management System (NIMS).

Trustee Ashmore moved that the Board pass a Resolution adopting the National Incident Management System (NIMS). Seconded by Trustee Marshall.

RESOLUTION ADOPTING
THE NATIONAL INCIDENT
MANAGEMENT SYSTEM
(NIMS)

AYES: (6) Ashmore, Brown, Imoukhuede, Johnson
Marshall, and Motton

NAYS:(0)

ABSTAIN: (0)

ABSENT: (0)

8) Chief Park summarized the request for a Special Use Permit to allow a drive-thru facility for White Castle to be located at 20949 South Cicero Avenue and noted that following review by staff and the Village's consulting engineering firm, Terra Engineering Ltd., White Castle has elected to eliminate the proposed curb cut along Cicero Avenue. Representatives of White Castle addressed traffic patterns and parking issues and stated that they would be agreeable to posting informational signs to aid in traffic flow through the parking lot. It was noted that the proposed car wash would be a one-bay car wash.

CONSIDERATION OF A
SPECIAL USE PERMIT TO
ALLOW A DRIVE-THRU
FACILITY FOR WHITE
CASTLE WITHIN THE C-4
DISTRICT LOCATED AT
20949 SOUTH CICERO
AVENUE, NORTH OF THE
CITGO GAS STATION

Trustee Brown moved that the Board of Trustees consider approval of a Special Use Permit to allow a drive-thru facility, consistent with Site Plan dated 4/28/04 with the exception of the proposed curb cut along Cicero Avenue being eliminated, within the C-4 District for White Castle located at 20949 South Cicero Avenue, and direct the Village Attorney to prepare an ordinance. Seconded by Trustee Ashmore.

AYES: (6) Ashmore, Brown, Imoukhuede, Johnson
Marshall, and Motton

NAYS:(0)

ABSTAIN: (0)

ABSENT: (0)

9) Temporary Chairman Johnson presented an agreement between the Villages of Matteson and Richton Park to establish jurisdictional boundary lines

between the two Villages.

Trustee Motton moved that the Board of Trustees pass an ordinance authorizing the execution of a boundary line agreement between the Village of Matteson and the Village of Richton Park. Seconded by Trustee Ashmore.

RICHTON PARK
BOUNDARY LINE
AGREEMENT

AYES: (6) Ashmore, Brown, Imoukhuede, Johnson
Marshall, and Motton

NAYS:(0)

ABSTAIN: (0)

ABSENT: (0)

10) Trustee Motton moved that the Board of Trustees adjourn, at the end of this meeting, to Executive Session under the Open Meetings Act, Section 2(c)(1) – Personnel, with no need to reconvene. Seconded by Trustee Imoukhuede.

OTHER BUSINESS

AYES: (6) Ashmore, Brown, Imoukhuede, Johnson
Marshall, and Motton

NAYS:(0)

ABSTAIN: (0)

ABSENT: (0)

REQUEST FOR EXECUTIVE
SESSION

Chief Wilcox announced that Denise Pavlik, Southcom, was awarded the International Award for Supervisor of the Year, and Deputy Fire Chief Nick Wilkens received the CFOD Award. The Board congratulated both.

Trustee Marshall moved to adjourn the Regular meeting of the Board of Trustees at 9:25 p.m., and, after a short recess, convene into Executive Session with no need to reconvene. Seconded by Trustee Ashmore.

AYES: (6) Ashmore, Brown, Imoukhuede, Johnson
Marshall, and Motton

NAYS:(0)

ABSTAIN: (0)

ABSENT: (0)

ADJOURNMENT

Respectfully Submitted,

BOARD OF TRUSTEES
August 16, 2004

08-141-04

Dorothy Grisco, Village Clerk