

MINUTES OF THE REGULAR MEETING
OF THE PRESIDENT AND BOARD OF TRUSTEES
HELD IN THE COUNCIL ROOM OF THE MATTESON VILLAGE HALL
4900 VILLAGE COMMONS
ON THIS 7TH DAY OF JUNE 2004

President Stricker called the meeting to order at 7:30 p.m.

CALL TO ORDER

Clerk Grisco called the roll and the following Trustees answered present:

ROLL CALL

Andre Ashmore
Sam Brown
Allan Johnson
Carol Marshall

Trustee Motton was absent for roll call.

Trustee Imoukhuede was not in attendance.

Also present were: Joseph Perozzi, Village Attorney; Hildy Kingma, Interim Village Administrator/Director of Community Development; Lafayette Linear, Finance Director; Robert Park, Police Chief; Brian Ramsey, Director of Parks & Recreation; Jan Dinnocenzo, Recording Secretary; and the media.

A moment of silence was observed in respect for the passing of former President Ronald Reagan.

CONSIDERATION OF
MINUTES

a) President Stricker presented the Minutes of the Regular Meeting of May 17, 2004 for additions, deletions, or corrections.

REGULAR MEETING OF
MAY 17, 2004

Trustee Ashmore moved to approve the Minutes of the Regular Meeting of May 17, 2004 as presented. Seconded by Trustee Brown.

AYES: (4) Ashmore, Brown, Johnson, and Marshall
NAYS:(0)
ABSTAIN: (0)
ABSENT: (2) Imoukhuede and Motton

CONSIDERATION OF
FINANCIAL REPORTS

a) President Stricker presented the Salary, Overtime and Accounts Payable as submitted.

SALARY, OVERTIME AND
ACCOUNTS PAYABLE

Trustee Ashmore moved to accept the Salary, Overtime and Accounts Payable as submitted. Seconded by Trustee Brown.

AYES: (4) Ashmore, Brown, Johnson, and Marshall
NAYS:(0)
ABSTAIN: (0)
ABSENT: (2) Imoukhuede and Motton

COMMENTS BY VILLAGE
OFFICIALS

The President and Board of Trustees reported their activities during the past week, noting in particular the Memorial Day Parade, the DeWit Drive dedication, and the groundbreaking for School District 159.

TRUSTEE COMMITTEE
REPORTS

Trustee Johnson noted his attendance at the weekly development meetings and advised that staff is very busy with many items being presented to the Village.

Trustee Brown reported that a draft of a mission and vision statement has been developed for Green Empowerment and welcomed any input. He invited all to attend the next Plan Commission meeting scheduled for June 17.

Trustee Marshall reported that the next Housing and Human Relations Commission meeting will be June 10 at 7:00 p.m. and Matteson Fest will be held from June 11 through June 13.

President Stricker reported that the process has begun for the recruitment of a new Village Administrator.

Mr. Edward Long, 6047 Allemong Drive, referred to the positions of Assistant Treasurer and Deputy Village Clerk and questioned whether it would be appropriate for a non-resident Deputy Village Clerk to take over in the event of a vacancy in the office of the Village Clerk. It was noted that State Statute specifically states that the Deputy Village Clerk need not be a resident of the Village. However, in the event of a permanent vacancy, the Board would appoint a resident to fill said vacancy until the next election. Mr. Long also questioned whether citizens could petition to withhold Village expenditures for legal action initiated by the President. Attorney Perozzi noted that bills are approved for payment by the Board of Trustees and added he was not aware of any Statutory authority where the citizenry at large would have any authority to withhold any

OPPORTUNITY FOR
PUBLIC COMMENT

payment of any bills.

Trustee Motton arrived at 7:43 p.m.

CONSIDERATION OF BIDS
AND AWARDING OF
CONTRACTS

CONSIDERATION OF A
CONTRACT FOR
TEMPORARY PLANNING
SERVICES

1) Ms. Hildy Kingma, Interim Village Administrator/Director of Community Development, noted that because she, as well as the Village Planner, will be on maternity leave in the near future, it will be necessary for the Village to provide temporary planning and development-review services during their absence. She noted that after further consideration, her recommendation has changed. She now recommends contracting the services of Globetrotters Engineering Corp. in that they are well-qualified, local and a minority firm. Their fees for services are similar to the other proposals received, with Globetrotters' fees figuring out to be \$90 per hour and would be accrued on an as-needed basis. It was also pointed out that money would be available through the salary variance from the Village Administrator's position as well as part-time salaries budgeted in Building Services. Therefore, no new funds need to be allocated, but rather a budget amendment would be required to transfer funds from one source to another.

Trustee Brown moved that the Board of Trustees approve a Contract for Temporary Planning Services with Globetrotters Engineering Corp. Seconded by Trustee Johnson.

AYES: (5) Ashmore, Brown,
Johnson, Marshall,
and Motton

NAYS:(0)

ABSTAIN: (0)

ABSENT: (1) Imoukhuede

NEW BUSINESS

RESOLUTION – BROWN v.
BOARD OF EDUCATION

2) President Stricker read, for the benefit of the audience, a resolution recognizing the historical significance of the landmark Brown v. Board of Education decision.

Trustee Motton moved that the Board pass a Resolution designating May 17, 2004 as a special day of remembrance of the landmark Brown v. Board of Education decision that helped bring our country closer to the goal of achieving equality and justice for all. Seconded by Trustee Ashmore.

BOARD OF TRUSTEES

June 7, 2004

06-0101-04

AYES: (5) Ashmore, Brown, Johnson, Marshall,
and Motton
NAYS:(0)
ABSTAIN: (0)
ABSENT: (1) Imoukhuede

3) Trustee Ashmore moved that the Board pass an Ordinance establishing Prevailing Wage Rates within the Village of Matteson, Cook County, Illinois, for the period June 1, 2004 until May 31, 2005. Seconded by Trustee Brown.

CONSIDERATION OF AN
ORDINANCE
ESTABLISHING
PREVAILING WAGE RATES
FOR FY 04-05

It was noted that the prevailing wage rates established coincide with those of union wages.

AYES: (5) Ashmore, Brown, Johnson, Marshall,
and Motton
NAYS:(0)
ABSTAIN: (0)
ABSENT: (1) Imoukhuede

4) Mr. Lafayette Linear, Finance Director, stated that the proposed resolution supports the mission of the Smart Services Initiative to improve the quality of life by exploring, developing and implementing ways in which to better deliver municipal services at higher quality and lower cost through community cooperation with Richton Park, Park Forest and potentially Olympia Fields. It was noted that because Olympia Fields does not have a Village Administrator, their participation has been less active. However, it is anticipated that they will be included. It was requested that attention be given to ensure that all fees are divided equally among participating communities.

CONSIDERATION OF A
RESOLUTION EXPRESSING
THE SUPPORT OF THE
PRESIDENT AND BOARD
OF TRUSTEES OF THE
VILLAGE OF MATTESON
TO SUPPORT THE EFFORT
KNOWN AS THE SMART
SERVICES INITIATIVE,
AFFIRMING ITS MISSION
STATEMENT, AND
EXPRESSING ITS ASSENT
TO THE COMBINED
EFFORT EVIDENCED IN
THIS INITIATIVE

Trustee Ashmore moved that the Board pass a Resolution expressing the support of the President and Board of Trustees of the Village of Matteson to support the effort known as The Smart Services Initiative, affirming its mission statement, and expressing its assent to the combined effort evidenced in this initiative. Seconded by Trustee Marshall.

AYES: (5) Ashmore, Brown, Johnson, Marshall,
and Motton
NAYS:(0)
ABSTAIN: (0)
ABSENT: (1) Imoukhuede

5) Ms. Kingma stated that the Village of Park Forest has been notified by the

CONSIDERATION OF A

RTA that they will receive a \$100,000 grant to conduct a land use, marketing, and design study for the 211th Street METRA Station and the area immediately surrounding it. The Village of Park Forest has invited Matteson to become involved in the planning and design process for this project. It is proposed that \$1,000 of economic development funds be allocated to this project as well as assistance through the services of the Matteson Village Planner or the Economic Development Specialist, whoever is most appropriate to the specific needs of the project.

Trustee Motton moved that the Board of Trustees pass a Resolution supporting the submission of an application for a Technical Assistance Grant from the Regional Transportation Authority for the Park Forest/Olympia Fields/Matteson Transit-Oriented Development Study for the 211th Street Station. Seconded by Trustee Ashmore.

AYES: (5) Ashmore, Brown, Johnson, Marshall, and Motton

NAYS:(0)

ABSTAIN: (0)

ABSENT: (1) Imoukhuede

Ms. Kingma stated she would contact METRA to ascertain what their future plans are to improve aesthetics at the Front Street station, and she would provide Board members with a map of that area showing boundaries and ownership.

6) Ms. Kingma gave a brief synopsis of the proposed special use permit to allow Discount Tire Company to locate at 20804 Cicero Avenue, the Home Depot parking lot. She noted that Discount Tire is strictly a tire repair and replacement operation, there would be no outside storage associated with the business, and there would be no vehicles left outside of the building overnight.

Trustee Brown moved that the Board of Trustees approve a Special Use Permit to allow an Automobile Service and Repair facility within the MXD district located at 20804 South Cicero Avenue, and direct the Village Attorney to prepare an ordinance. Seconded by Trustee Johnson.

Following discussion, it was noted that proper ingress and egress would be provided. Mr. Roger Fournier, Regional Vice President of Discount Tire Co. Inc., noted they anticipate revenue to be approximately \$5,000,000 within 5 years. It will provide a workforce of 10 to 12 employees to start, with emphasis on hiring Matteson residents. It was noted that during construction, the site is to be cleaned up daily to maintain a neat appearance.

RESOLUTION
SUPPORTING THE
SUBMISSION OF AN
APPLICATION FOR A
TECHNICAL ASSISTANCE
GRANT FROM THE
REGIONAL
TRANSPORTATION
AUTHORITY FOR THE
PARK FOREST/OLYMPIA
FIELDS/MATTESON
TRANSIT-ORIENTED
DEVELOPMENT STUDY
FOR THE 211TH STREET
STATION

CONSIDERATION OF A
SPECIAL USE PERMIT TO
ALLOW AN AUTOMOBILE
SERVICE AND REPAIR
FACILITY WITHIN THE
MXD DISTRICT LOCATED
AT 20804 SOUTH CICERO
AVENUE, NORTH OF
HOME DEPOT

June 7, 2004

AYES: (5) Ashmore, Brown, Johnson, Marshall, and Motton

NAYS:(0)

ABSTAIN: (0)

ABSENT: (1) Imoukhuede

7) Ms. Kingma noted that this item is in conjunction with the previous Discount Tire request and would allow Home Depot a parking variance of 15%. While 80 of the existing parking spaces will be lost, 40 of those spaces will still remain available as the purchase agreement provides for shared access and parking between Home Depot and Discount Tire.

CONSIDERATION OF A PARKING VARIANCE FOR HOME DEPOT LOCATED AT 20808 SOUTH CICERO AVENUE

Trustee Brown moved that the Board of Trustees approve a parking variance of 15% for Home Depot as requested, to allow for the development of a new 1.5 acre site in the Village of Matteson, and direct the Village Attorney to prepare an ordinance. Seconded by Trustee Johnson.

AYES: (5) Ashmore, Brown, Johnson, Marshall, and Motton

NAYS:(0)

ABSTAIN: (0)

ABSENT: (1) Imoukhuede

8) Ms. Kingma stated that this is a Minor Plat of Subdivision necessary to create the 1.5 acre site for Discount Tire.

CONSIDERATION OF A FINAL PLAT OF RESUBDIVISION FOR LOT 1 OF CORPORATE LAKES SUBDIVISION, UNIT VI

Trustee Brown moved that the Board approve a Final Plat of Resubdivision for Lot 1 in Corporate Lakes Subdivision, Unit VI, as presented. Seconded by Trustee Johnson.

AYES: (5) Ashmore, Brown, Johnson, Marshall, and Motton

NAYS:(0)

ABSTAIN: (0)

ABSENT: (1) Imoukhuede

9) Ms. Kingma noted that the proposed amendment would expand the single family neighborhood and add 29 units to Parcel 4. By doing so, it would increase the acreage of the neighborhood, thereby decreasing the density from 5.41 units per acre to 4.05 units per acre. It would also increase the amount of open space/park dedication for this part of the development from 4.13 acres to 14.17 acres.

CONSIDERATION OF AN AMENDMENT TO AN EXISTING SPECIAL USE PERMIT APPROVING A FINAL DEVELOPMENT

Mr. Jim Louthen, URS Corporation, gave a brief presentation on the project and

explained the need for the proposed amendment. Board members noted that the proposed change would greatly enhance the aesthetics of the development.

PLAN FOR PARCELS 4
AND C2 OF BROOKMERE

Trustee Brown moved that the Board of Trustees approve an amendment to the existing Special Use Permit to approve the revised Final Development Plan dated May 18, 2004 for Parcels 4 and C2 within the MXD district located north of Village Hall, south of Vollmer Road, east of Matteson Avenue and west of Cicero Avenue, and direct the Village Attorney to prepare an ordinance. Seconded by Trustee Johnson.

AYES: (5) Ashmore, Brown, Johnson, Marshall,
and Motton

NAYS:(0)

ABSTAIN: (0)

ABSENT: (1) Imoukhuede

10) Ms. Kingma noted that the proposed Preliminary Plat is necessary to facilitate the amendment previously approved.

Trustee Brown moved that the Board approve a Preliminary Plat for the 2nd Resubdivision of a portion of Parcel 4 and the First Resubdivision of Parcel C2 (a-f) of Brookmere, as presented. Seconded by Trustee Johnson.

CONSIDERATION OF A
PRELIMINARY PLAT FOR
THE 2ND RESUBDIVISION
OF A PORTION OF PARCEL
4 AND THE FIRST
RESUBDIVISION OF
PARCEL C2 (a-f) OF
BROOKMERE

AYES: (5) Ashmore, Brown, Johnson, Marshall,
and Motton

NAYS:(0)

ABSTAIN: (0)

ABSENT: (1) Imoukhuede

11) Trustee Ashmore moved that the Board of Trustees adjourn, at the end of this meeting, to Executive Session under the Open Meetings Act, Section 2(c)(1) – Personnel, with no need to reconvene. Seconded by Trustee Marshall.

OLD BUSINESS

OTHER BUSINESS

AYES: (5) Ashmore, Brown, Johnson, Marshall,
and Motton

NAYS:(0)

ABSTAIN: (0)

ABSENT: (1) Imoukhuede

REQUEST FOR EXECUTIVE
SESSION

Trustee Ashmore noted that the Administration/Finance Committee will meet on

BOARD OF TRUSTEES

June 7, 2004

06-0105-04

June 15 at 7:00 p.m. and invited all to attend.

Trustee Brown reported on the International Council of Shopping Centers Conference he attended, noting that it was very worthwhile. He strongly encouraged the Village to send delegates every year.

Trustee Motton noted that while he was unable to attend the DeWit Drive dedication, his thoughts were with the family of Officer DeWit.

Ms. Kingma reminded everyone of the Auto Mall Association meeting on June 8. She also noted that Friday, June 11, is her last day prior to her leave.

Mr. Brian Ramsey, Director of Parks & Recreation, reminded everyone of the Matteson Fest to be held June 11 through June 13.

Trustee Marshall moved to adjourn the Regular Meeting of the Board of Trustees at 8:59 p.m. and, after a short recess, convene into Executive Session with no need to reconvene. Seconded by Trustee Brown.

AYES: (5) Ashmore, Brown, Johnson, Marshall,
and Motton
NAYS:(0)
ABSTAIN: (0)
ABSENT: (1) Imoukhuede

ADJOURNMENT

Respectfully Submitted,

Dorothy Grisco, Village Clerk