

MINUTES OF THE REGULAR MEETING
OF THE PRESIDENT AND BOARD OF TRUSTEES
HELD IN THE COUNCIL ROOM OF THE MATTESON VILLAGE HALL
4900 VILLAGE COMMONS
ON THIS 21st DAY OF APRIL 2008

President Stricker called the meeting to order at 7:30 p.m.

CALL TO ORDER

Clerk Grisco called the roll and the following Trustees answered present:

ROLL CALL

Andre Ashmore
Sam Brown
Emmanuel Imoukhuede
Usher Sawyer III

Also present were: Joseph Perozzi, Village Attorney; Lafayette Linear, Village Administrator; Gregory Bates, Director of Parks & Recreation; Norm Burnson, Acting Police Chief; Nick Wilkens, Acting Fire Chief; Vince Laoang, Director of Public Works; Gloria Gibson, Budget Officer; Rick Smeaton, Director of Community Development; Angela Simington, Recording Secretary.

The following Trustees were absent:

Kevin Little
Nathaniel Motton, Jr.

PROCLAMATION

President Stricker summarized the Proclamations declaring May 2008 as Motorcycle Awareness Month, declaring May 4, 2008 through May 10, 2008 as Municipal Clerk's Week, declaring May 5, 2008 through May 9, 2008 as Police Appreciation Week, and recognizing the Achievements of Dr. Martin Luther King, Jr.

PROCLAMATIONS:

- a. Proclaiming May 2008 as Motorcycle Awareness Month.
- b. Proclaiming May 4 thru 10 2008 as Municipal Clerk's Week
- c. Proclaiming May 5 thru 9 2008 as Police Appreciation Week
- d. Recognizing the Achievement of Dr. Martin Luther King.

Trustee Ashmore reported that the Administration and Finance meeting will be held on April 22, 2008 at 7:00 p.m. He encouraged everyone to attend. He

**COMMENTS BY
VILLAGE OFFICIALS**

thanked everyone on behalf of his family for their kindness, thoughts and prayers in the passing of his mother in law.

Trustee Imoukhuede expressed his condolence to Trustee Ashmore and family.

Trustee Brown reported that the Historic Old Matteson and Ridgeland Manor Homeowner's Association Meetings were both well attended. He expressed his condolence to Trustee Ashmore and family.

Trustee Sawyer III expressed his condolence to Trustee Ashmore and family as well as to the family of Building Service Employee Tom Maher.

President Stricker expressed his condolence to Trustee Ashmore and family as well as to the family of Building Service Employee Tom Maher.

A moment of silence was held for both Trustee Ashmore's mother in law as well as Tom Maher.

President Stricker presented the Consent Agenda.

Trustee Ashmore made a Motion to pass the Consent Agenda as presented. Seconded by Trustee Brown.

AYES: (4) Ashmore, Brown, Imoukhuede, Sawyer III
NAYS: (0)
ABSTAIN: (0)
ABSENT: (2) Little, Motton

A. CONSIDERATION OF MINUTES – *Approved by Omnibus Vote*

1. Regular Meeting of April 7, 2008

B. CONSIDERATION OF FINANCIAL REPORTS – *Approved by Omnibus Vote*

1. Salary, Overtime and Accounts Payable

C. CONSIDERATION OF BIDS AND AWARDING OF CONTRACTS

1. The Board of Trustees authorize the Village Administrator to enter into a Contract with Lincoln Financial approving the renewal of the Village sponsored Life Insurance Program for employees/retirees and elected officials to reflect an increase of .03 cents per thousand dollars of coverage, from .25 cents

a. Trustee Committee Reports

6. CONSENT AGENDA:

A. CONSIDERATION OF MINUTES

1. Regular Meeting of April 7, 2008

B. CONSIDERATION OF FINANCIAL REPORTS

1. Salary, Overtime and Accounts Payable

C. CONSIDERATION OF BIDS AND AWARDING OF CONTRACTS

1. Consideration a Request Authorizing the Administrator to Enter into Contract with Lincoln Financial for the

to .28 cents while the AD&D & Short Term Disability coverage's will experience no increase for plan year May 1, 2008 through April 30, 2009. - *Approved by Omnibus Vote*

2. The Board of Trustees authorize the Village Administrator to enter into a contract with George's Landscaping for the installation of playground equipment in the amount of \$86,242.50; which is included in the 2008/009 Fiscal year budget. - *Approved by Omnibus Vote*

Village Sponsored Life/AD&D and Short Term Disability Coverage's
2. Consideration of a Request Authorizing the Administrator to Enter into Contract with George's Landscaping for the Installation of Playground Equipment at Notre Dame, Newberry Estates, Providence Manor and Butterfield Parks.

D. NEW BUSINESS

1. The Board of Trustees direct the Village Attorney to prepare an Ordinance Amending the Adopted Organization Chart from 02/06/06 as presented. - *Approved by Omnibus Vote*
2. The Board of Trustees approve the Final Plat of Subdivision for the GCC Matteson Subdivision, located at 5640 Lincoln Highway. - *Approved by Omnibus Vote*
3. The Board of Trustees approve the variance from 159.30(G) of the Matteson Zoning Ordinance for the GCC Matteson Subdivision, located at 5640 Lincoln Highway. - *Approved by Omnibus Vote*

D. NEW BUSINESS

1. Consideration for the Board to Director the Village Attorney to prepare an Ordinance Amending the Adopted Organizational Chart for the Village of Matteson.
2. Consideration of a Final Plat of Subdivision for Walgreen's located at 5640 Lincoln Highway.
3. Consideration of a lot size requirement per section 159.30(G) of the Matteson Zoning Ordinance for GCC Matteson Subdivision located at 5640 Lincoln Highway.

7. ITEMS REMOVED FROM CONSENT AGENDA

None

8. ACTIVE AGENDA

A. CONSIDERATION OF FINANCIAL REPORTS

1. Treasurer's Report for March 2008

President Stricker Presented the Active Agenda

Trustee Ashmore made a Motion to approve the Treasurer's Report for March 2008. Seconded by Trustee Sawyer III

AYES: (4) Ashmore, Brown, Imoukhuede, Sawyer III
NAYS: (0)

BOARD OF TRUSTEES

April 21, 2008

04-21-2008

ABSTAIN: (0)
ABSENT: (2) Little, Motton

Acting Chief Wilkens, Fire Department Administrative Assistant Ms. Delphine Woods and Ms. Grady of Andres Medical Billing gave a brief summary of the request.

Trustee Imoukhuede made a Motion to direct the Village Administrator to enter into a two (2) year contract with Andres Medical Billing, Ltd., of Arlington Heights Illinois to continue performing as the billing agent for the Village of Matteson for ambulance services. Seconded by Trustee Brown.

AYES: (4) Ashmore, Brown, Imoukhuede, Sawyer III
NAYS: (0)
ABSTAIN: (0)
ABSENT: (2) Little, Motton

Administrator Linear presented a brief summary of the request. Mr. Brazley of William E. Brazley & Associates was present.

Trustee Imoukhuede asked the Administrator if the project went through the bidding process and how many bids were received. Mr. Linear stated that Mr. Brazley was chosen for the project.

Trustee Imoukhuede stated that in his experience that Construction Manager and Architect should be separate to be sure the project is constructed properly. He stated that the project should have gone through the regular RFQ process to allow other managers an opportunity to bid on the project.

Mr. Brazley stated that he has been both Manager and Architect on all of his project for many years and will not let the Village down.

Trustees Brown and Ashmore stated that there should be one source for the Village to go to with any questions they may have about the project.

Trustee Sawyer III stated that at the onset he was against the decisions being made regarding the project but after reading the great detail Mr. Brazley's material goes into, he supports the project and Brazley & Associates.

President Stricker stated that Mr. Brazley responds quickly to inquire and has been a long standing business man in the Village.

Trustee Imoukhuede said that this is a very large project and suggested that the matter be tabled until all of the Board is present and has the opportunity to

B. CONSIDERATION OF BIDS AND AWARDING OF CONTRACTS.

1. Consideration of a Request to Direct the Administrator to Enter in to Contract with Andres Medical Billing for Ambulance Billing.

2. Consideration of a Request to Direct the Village Administrator to Execute an Agreement between the Village of Matteson and Wm. E. Brazley & Assoc. for Construction Management of the Matteson Community Center.

express their opinion and vote on this matter.

Trustee Sawyer III made a Motion to direct the Village Administrator to Execute the AIA Agreement between the Village of Matteson, as Owner, and Wm. E. Brazley & Assoc., Ltd. as construction manager for the Village of Matteson Community Center Project. Seconded by Trustee Ashmore.

AYES: (4) Ashmore, Brown, Sawyer III, President Stricker
NAYS: (1) Imoukhuede
ABSTAIN: (0)
ABSENT: (2) Little, Motton

Trustee Brown made a Motion to refer the consideration of Annexation Agreement of 1.38 Acres of Property located at 20739-20811 Cicero Avenue back to the Plan Commission for further review. Seconded by Trustee Ashmore.

AYES: (4) Ashmore, Brown, Imoukhuede, President Stricker
NAYS: (0) Sawyer III
ABSTAIN: (0)
ABSENT: (2) Little, Motton

Trustee Brown made a Motion to refer the consideration of Annexation Agreement of 1.38 Acres of Property located at 20739-20811 Cicero Avenue back to the Plan Commission for further review. Seconded by Trustee Ashmore.

AYES: (4) Ashmore, Brown, Imoukhuede, President Stricker
NAYS: (0) Sawyer III
ABSTAIN: (0)
ABSENT: (2) Little, Motton

She introduced Mr. Al Grays of Loop Capital who reported that the Bonds were well received in the market.

Trustee Ashmore made a Motion authorize the Bond Purchase Agreement with Loop Capital Markets, LLC (the Underwriter) for the General Obligation Bonds Series (Utility Tax Revenue Source) Series 2008. Seconded by Trustee Motton.

AYES: (6) Ashmore, Brown, Little, Motton, Sawyer III
NAYS: (0)
ABSTAIN: (0)

C. NEW BUSINESS

1. Consideration of an Annexation Agreement for 1.38 Acres of Property located at 20739-20811 Cicero Avenue to be Zoned C-4 Highway Commercial.

2. Consideration of an Annexation Agreement for 1.38 Acres of Property located at 20739-20811 Cicero Avenue

ABSENT: (0) Imoukhuede

**OPPORTUNITY FOR
PUBLIC COMMENT**

There was no Public Comment.

CLOSING COMMENTS

Trustee Ashmore reported that the Administration and Finance meeting will be held on April 22, 2008 at 7:00 p.m. He encouraged everyone to attend. He thanked everyone on behalf of his family for their kindness, thoughts and prayers in the passing of his mother in law.

Trustee Imoukhuede requested that a Public Safety Committee meeting be held before the next Board of Trustee Meeting.

Trustee Brown thanked everyone for attending the Board of Trustee Meeting.

Trustee Sawyer III thanked everyone for attending the Board of Trustee Meeting.

Administrator Linear expressed his condolence to Ashmore family as well as the family of Tom Maher. He introduced Wendy Boston, Contract Coordinator for the Village of Matteson. Trustee Sawyer III asked if Ms. Boston will be in charge of the office when the Administrator is out. Administrator Linear said no, someone will be appointed and will come before the board.

Ms. Gibson reported that a Public Hearing and Special Board Meeting will be held on April 29, 2008 at 7:00 p.m.

Chief Wilkens reported that a home sprinkler display will be the lobby of the Village Hall for a few weeks. He also encouraged residents not to put hazardous waste in garbage but to dispose of it properly.

Mr. Laoang introduced Deputy Director of Public Works, Mr. Jerry Bland.

President Stricker reported that the Village was named Tree City USA for the 17th year.

Trustee Imoukhuede made a Motion to adjourn the Board Meeting at 9:08 p.m. Seconded by Trustee Sawyer III

ADJOURNMENT

AYES: (4) Ashmore, Brown, , Sawyer III, Imoukhuede
NAYS: (0)

BOARD OF TRUSTEES
April 21, 2008

04-21-2008

ABSTAIN: (0)
ABSENT: (2) Little, Motton

Respectfully Submitted,

Dorothy Grisco, Village Clerk