

MINUTES OF THE REGULAR MEETING
OF THE PRESIDENT AND BOARD OF TRUSTEES
HELD IN THE COUNCIL ROOM OF THE MATTESON VILLAGE HALL
4900 VILLAGE COMMONS
ON THIS 5th DAY OF JANUARY 2009

President André B. Ashmore called the meeting to order at 7:30 p.m.

CALL TO ORDER

Clerk Grisco called the roll and the following Trustees answered present:

ROLL CALL

Emmanuel Imoukhuede
Kevin Little
Anthony Burton
Sam Brown
Nathaniel Motton, Jr.
Usher Sawyer III (arrived at 7:33 p.m.)

Also present were: Joseph Perozzi, Village Attorney; Lafayette Linear, Village Administrator; Gregory Bates, Director of Parks & Recreation; Norm Burnson, Acting Police Chief; Rick Smeaton, Director of Community Development; Brian Mitchell, Director of Human Resources; Gloria Gibson, Budget Officer; Nick Wilkens, Fire Chief; Jerry Bland, Deputy Director of Public Works; and Angela Simington, Recording Secretary.

The following Trustees were absent:

None

President Ashmore read aloud the Proclamation declaring January 2009 South Suburban PADS (Public Action to Deliver Shelter) Awareness Month.

PROCLAMATION
a. Declaring January 2009
PADS Awareness Month

President Ashmore presented the Consent Agenda.

5. CONSENT AGENDA

Trustee Little made a Motion to pass all items on the Consent Agenda as presented. Seconded by Trustee Brown.

AYES: (6) Brown, Little, Imoukhuede, Burton, Sawyer III
Motton
NAYS: (0)
ABSTAIN: (0)
ABSENT: (0)

A. CONSIDERATION OF MINUTES

1. Regular Meeting of December 15, 2008-*Approved by Omnibus*

Vote

A. CONSIDERATION OF MINUTES

1. Regular Meeting of December 15, 2008.

B. CONSIDERATION OF FINANCIAL REPORTS

1. Salary, Overtime and Accounts Payable – *Approved by Omnibus*

Vote

B. CONSIDERATION OF FINANCIAL REPORTS

1. Salary, Overtime and Accounts Payable

C. CONSIDERATION OF BIDS AND AWARDING OF CONTRACTS

1. The Board of Trustee approve the renewal of the employee benefit package for the plan year 02/01/09 through 01/31/2010. The specific aggregate insurance coverage will remain with ULLICO/Canada Life, claims administration with Sage Technologies, and prescription benefits with Serve-You, Prescription Benefit Management. Payable – *Approved by Omnibus*

Vote

C. CONSIDERATION OF BIDS AND AWARDING OF CONTRACTS

1. Consideration of the 2009 Village of Matteson Health Benefits Insurance Renewal

D. NEW BUSINESS

1. The Board of Trustees Direct the Village Attorney to Prepare a Text Amendment to Section 159.40 of the Matteson Zoning Ordinance. Payable – *Approved by Omnibus Vote*

D. NEW BUSINESS

1. Consideration to Direct Attorney to Prepare a Text Amendment to Section 159.40 of the Matteson Zoning Ordinance.

6. ITEMS REMOVED FROM THE CONSENT AGENDA

None

Trustee Imoukhuede made a Motion to award Brannif Communication of Crestwood, Illinois the Contract for the Village's Early Warning Siren System and to authorize the Village Administrator to execute their proposal upon receipt of grant funds for the relocation, installation and upgrades to the Early Warning Weather Sirens in the Village of Matteson. Seconded by Trustee Motton.

AYES: (6) Brown, Little, Imoukhuede, Burton, Sawyer III
Motton

NAYS: (0)

ABSTAIN: (0)

ABSENT: (0)

7. ACTIVE AGENDA

A. CONSIDERATION OF BIDS AND AWARDING OF CONTRACTS

1. Consideration of the Board of Trustees to award Brannif Communication of Crestwood, Illinois the Contract for the Village's Early Warning Siren System and to authorize the Village Administrator to execute their proposal upon receipt of grant funds for the

relocation, installation and upgrades to the Early Warning Weather Sirens in the Village of Matteson

2. Consideration of the Board of Trustees to direct the Village Administrator to authorize Wm. E. Brazley & Associates to reject all bids and return all bid deposits, submitted for Structural Steel Work relative to the Matteson Community Center Project; with the understanding that Wm. E. Brazley & Associates will proceed with re-bidding the Structural Steel Work portion of the project.

3. Consideration of the Board of Trustees to direct the Village Attorney to draft a contract by and between the Village of Matteson and Greenwood Management Partners to assume the role of owners' representative for the Village of Matteson during the construction of the Matteson Community Center and direct the Village Administrator to Execute said contract upon receipt, as presented on the proposal by Greenwood Management Partners.

NEW BUSINESS

1. Consideration of the Matteson Fest Budget for the 2009 Matteson Fest.

Trustee Sawyer III made a Motion to direct the Village Administrator to authorize Wm. E. Brazley & Associates to reject all bids and return all bid deposits, submitted for Structural Steel Work relative to the Matteson Community Center Project; with the understanding that Wm. E. Brazley & Associates will proceed with re-bidding the Structural Steel Work portion of the project. Seconded by Trustee Motton.

AYES: (6) Brown, Little, Imoukhuede, Burton, Sawyer III
Motton
NAYS: (0)
ABSTAIN: (0)
ABSENT: (0)

Trustee Sawyer made a Motion to direct the Village Attorney to draft a contract by and between the Village of Matteson and Greenwood Management Partners to assume the role of owners' representative for the Village of Matteson during the construction of the Matteson Community Center and direct the Village Administrator to Execute said contract upon receipt, as presented on the proposal by Greenwood Management Partners. Seconded by Trustee Little.

AYES: (6) Brown, Little, Imoukhuede, Burton, Sawyer III
Motton
NAYS: (0)
ABSTAIN: (0)
ABSENT: (0)

Trustee Imoukhuede made a Motion to approve the 2009 Matteson Fest budget, as presented. Seconded by Trustee Sawyer III.

AYES: (6) Brown, Little, Imoukhuede, Burton, Sawyer III
Motton

NAYS: (0)
ABSTAIN: (0)
ABSENT: (0)

**8. COMMENTS BY
VILLAGE OFFICIALS**
a. Trustee Committee Reports

Trustee Motton wished everyone a Happy New Year. He expressed his condolence to the family of resident Mr. Johnson who passed away due to a fire in his home. He stated that he did not know the cause of the fire but he encouraged residents to be careful and take precautions when using space heaters.

Trustee Burton wished everyone a Happy New Year. He expressed his condolence to the family of resident Mr. Johnson who passed away due to a fire in his home. He encouraged residents to be careful and take precautions when using space heaters. He reported that during the Administration and Finance Meeting held on the December 23rd, it was reported that the audit is moving forward. He also commended the Fire Department for its hard work.

Trustee Little expressed his condolence to the family of resident Mr. Johnson who passed away due to a fire in his home. He thanked the Butterfield Creek II and Cedar Creek Homeowners Associations for inviting him to their Holiday celebrations and he reported that the Housing and Human Relations Commission will meet on Thursday January 14, 2009 at 7:00 p.m.

Trustee Imoukhuede expressed his condolence to the family of resident Mr. Johnson who passed away due to a fire in his home. He encouraged residents to be careful and take precautions when using space heaters. He applauded the Fire Department for its hard work and wished everyone a happy and prosperous new year.

Trustee Brown wished everyone a Happy New Year. He expressed his condolence to the family of resident Mr. Johnson who passed away due to a fire in his home. He also commended the Fire Department for its hard work. He reported that the Cook County Board of Review will hold a seminar on "How to Appeal Property Tax Assessment" on January 28, 2009 at 7:00 p.m. at the Village Hall. He encouraged everyone to attend. He also stated that he placed tax appeal forms on the table in the reception area at the Village Hall which can be mailed to the Assessors Office to his attention.

Trustee Sawyer III wished everyone a Happy New Year. He stated that this coming year, the Board of Trustees will hear exactly what the residents are saying. He reported that the Parks and Recreation Community Center will be offering a free two week trial membership to the Universal Room during the month of January, that teen night will continue every Friday night at three locations, that youth basketball and baseball registration will be held in January. He directed residents to contact Mr. Bates for further information and wished everyone a prosperous and safe new year.

Clerk Grisco wished everyone a Happy New Year and commended the Fire Department for doing a great job with the recent Maplebrook fire.

Administrator Linear wished everyone a happy new year and reported that residents may call his office with any concerns.

President Ashmore thanked the Fire Department and Police Department for its hard work. He expressed his condolence to the Johnson Family. He thanked the Cedar Creek, Providence Manor and Apple Oak Homeowners Associations for inviting him to their holiday celebrations. He reported that he will be available every Saturday to meet informally with residents starting on January 17, 2008 from 10:30 a.m. to 12:30 p.m. at Culvers. He reported that any of the elected officials are welcomed to attend and that he will be inviting various department heads in the coming weeks. He stated that future meetings will be held at various locations in the Village. He reported that the second Board Meeting in January has been canceled and the next Board Meeting will be held on February 2, 2009. He reported that a workshop regarding the Frankfort Park District Petitions will be held for Glen Eagle subdivision residents on January 12, 2009 at 7:30 p.m. at the Village Hall. He stated that Attorney Perozzi will attend the meeting and all residents in the subdivision are invited to attend.

9. OPPORTUNITY FOR PUBLIC COMMENT

Ms. Peggy Walton of 6333 Michael Lane stated that ice and snow are not being removed from her street. She suggested that salt, in lieu of its increased cost in the Winter, be purchased in the Summer. She also reported that she has difficulty reaching staff when she calls the Village. She suggested that residents be allowed to volunteer to answer phones.

President Ashmore stated that the customer service issue will be looked into and he asked Jerry Bland to speak on the snow removal issue.

Mr. Bland reported that additional salt has been purchased and that a chemical has been purchased to mix with the salt to assist it in breaking down the ice. He reported that the snow removal and response issues are being looked into to and that residents should notice improvements soon.

Trustee Sawyer III invited elected officials to walk through the Public Works facility. He stated that the facility is too small, very old and a new facility is desperately needed.

President Ashmore stated that the entire Public Works Department is being looked at. He stated that in addition to better snow response time, some of the issues being discussed are: the possibility of increasing the number of staff and the possibility of their being two salt domes in the Village. He

stated that those issues depend on the budget, that he appreciates the work Public Works is doing and that residents will see an improvement soon.

Trustee Imoukhuede stated that we shall do our best to improve and that he applauds the Public Works Department.

Trustee Imoukhuede made a Motion to adjourn to Executive Session under the Open Meetings Act, Personnel – Section 2(c)(1) – Employee hiring, firing, compensation, discipline and performance and under the Open Meetings Act, Litigation – Section 2(c)(11) – Pending, probable or imminent litigation with no need to reconvene. Seconded by Trustee Sawyer III.

AYES: (6) Brown, Little, Imoukhuede, Burton, Sawyer III
Motton
NAYS: (0)
ABSTAIN: (0)
ABSENT: (0)

10. OTHER BUSINESS

1. Request for Executive Session

Trustee Motton made a Motion to Adjourn at 8:20 p.m. Seconded by Trustee Burton.

AYES: (6) Brown, Little, Imoukhuede, Burton, Sawyer III
Motton
NAYS: (0)
ABSTAIN: (0)
ABSENT: (0)

10. ADJOURNMENT

Respectfully Submitted,

Dorothy Grisco, Village Clerk