

MINUTES OF THE REGULAR MEETING
OF THE PRESIDENT AND BOARD OF TRUSTEES
HELD IN THE COUNCIL ROOM OF THE MATTESON VILLAGE HALL
4900 VILLAGE COMMONS
ON THIS 4TH DAY OF NOVEMBER, 2002

President Stricker called the meeting to order at 7:30 p.m.

CALL TO ORDER

Clerk Grisco called the roll and the following Trustees answered present:

ROLL CALL

- Andre' Ashmore
- Shirley Green
- Nathaniel Motton Jr.
- Allene Maxwell
- Allan Johnson
- Sam Brown

Also present were: Joe Perozzi, Village Attorney; David Mekarski, Village Administrator; Hildy Kingma, Director of Community Development; Vince Laoang, Village Engineer/Interim Public Works Director; Mary Britton, Director of Finance; Robert Park, Police Chief; Robert Wilcox, Fire Chief; Brian Ramsey, Director of Parks & Recreation; Jan Dinnocenzo, Recording Secretary; and the Star Newspaper.

a) President Stricker presented the Minutes of the Special Meeting of the Board of Trustees of October 16, 2002 for additions, deletions or corrections.

CONSIDERATION OF
MINUTES OF SPECIAL
BOARD MEETING OF
OCTOBER 16, 2002

Trustee Ashmore moved to approve the Minutes of the Special Meeting of the Board of Trustees of October 16, 2002 as submitted. Seconded by Trustee Green.

AYES: (6) Motton, Maxwell, Johnson, Green,
Ashmore, and Brown

NAYS:(0)

ABSTAIN: (0)

ABSENT: (0)

b) President Stricker presented the Minutes of the Special Meeting of the Board of Trustees of October 19, 2002 for additions, deletions or corrections.

CONSIDERATION OF
MINUTES OF SPECIAL
BOARD MEETING OF
OCTOBER 19, 2002

Trustee Ashmore moved to approve the Minutes of the Special Meeting of the Board of Trustees of October 19, 2002 as submitted. Seconded by Trustee

Green.

AYES: (6) Motton, Maxwell, Johnson, Green,
Ashmore, and Brown

NAYS:(0)

ABSTAIN: (0)

ABSENT: (0)

c) President Stricker presented the Minutes of the Regular Meeting of the Board of Trustees of October 21, 2002 for additions, deletions or corrections.

CONSIDERATION OF
MINUTES OF REGULAR
BOARD MEETING OF
OCTOBER 21, 2002

Trustee Ashmore moved to approve the Minutes of the Regular Meeting of the Board of Trustees of October 21, 2002 as submitted. Seconded by Trustee Brown.

AYES: (6) Motton, Maxwell, Johnson, Green,
Ashmore, and Brown

NAYS:(0)

ABSTAIN: (0)

ABSENT: (0)

d) President Stricker presented the Minutes of the Special Meeting of the Board of Trustees of October 23, 2002 for additions, deletions or corrections.

CONSIDERATION OF
MINUTES OF SPECIAL
BOARD MEETING OF
OCTOBER 23, 2002

Trustee Ashmore moved to approve the Minutes of the Special Meeting of the Board of Trustees of October 23, 2002 as submitted. Seconded by Trustee Maxwell.

AYES: (6) Motton, Maxwell, Johnson, Green,
Ashmore, and Brown

NAYS:(0)

ABSTAIN: (0)

ABSENT: (0)

CONSIDERATION OF
FINANCIAL REPORTS

a) Mary Britton, Finance Director, presented the Treasurer's Report for September, 2002.

TREASURER'S REPORT

Trustee Motton moved to accept the Treasurer's Report for September, 2002 as presented. Seconded by Trustee Green.

BOARD OF TRUSTEES

11-137-02

November 4, 2002

AYES: (6) Motton, Maxwell, Johnson, Green,
Ashmore, and Brown

NAYS:(0)

ABSTAIN: (0)

ABSENT: (0)

Mary Britton, Finance Director, noted that Southcom had revised their budget and in turn reduced the invoice amount to the Village. This reduction is reflected in the warrant list. Therefore, the revised total for the warrant list is \$811,782.94.

SALARY, OVERTIME AND
ACCOUNTS PAYABLE

Trustee Motton moved to approve the Southcom payment as presented.

Seconded by Trustee Brown.

AYES: (6) Motton, Maxwell, Johnson, Green,
Ashmore, and Brown

NAYS:(0)

ABSTAIN: (0)

ABSENT: (0)

b) President Stricker presented the Salary, Overtime and Accounts Payable as submitted.

Trustee Motton moved to approve the Salary, Overtime and Accounts Payable as submitted. Seconded by Trustee Brown.

AYES: (6) Motton, Maxwell, Johnson, Green,
Ashmore, and Brown

NAYS:(0)

ABSTAIN: (0)

ABSENT: (0)

COMMENTS BY VILLAGE
OFFICIALS

TRUSTEE COMMITTEE
REPORTS

Trustee Ashmore thanked all those that participated and supported the Dollars for Scholars Western Dance fund raiser. He also reported that the Housing and Human Relations Commission meeting of November 6, 2002 had been cancelled due to lack of quorum.

Trustee Motton reported on the progress of the baseball league. He also stated he would like the Economic Development team to look into bringing a movie theatre to Matteson. Trustee Motton encouraged anyone interested in the planning of the new Parks & Recreation facility to attend the Ad Hoc Committee meeting at 7:00 p.m. November 6, 2002.

Trustee Maxwell reported that she attended the Celebration for Freedom at Zion

BOARD OF TRUSTEES

November 4, 2002

11-138-02

Lutheran Church held on October 26, 2002. She also reminded everyone that there were two very important referendums on the ballot tomorrow and encouraged everyone to vote.

Trustee Johnson and Trustee Brown also encouraged everyone to vote.

Trustee Brown reported that the Plan Commission will meet Thursday, November 7, 2002.

Mayor Stricker reiterated the responsibilities of voting and encouraged everyone to participate. He stated that he also attended and spoke at the function at Zion Lutheran Church.

Dorothy Grisco, Village Clerk, swore in the following Police Officers: Eric E. DeWit, Stephen A. Majda, and Eric M. Thomas. Chief Park gave a brief background on each of the Officers and introduced them to the Board.

Dorothy Grisco, Village Clerk swore in the following Firefighter/Paramedics: Angelo R. Brown, Christopher J. Dedo, and Mark A. Zielinski. Chief Wilcox gave a brief background on each of the Firefighter/Paramedics and introduced them to the Board.

Carl Dupree, representing the Creekside Homeowner's Association, addressed the Board and stated that he attended the Public Hearing on October 26, 2002 regarding the proposed Land and Lakes recycling and transfer station. He noted that he was very impressed with the Village's approach to the preservation and conservation of the surrounding area, and indicated that a similar facility in Homewood existed and was not a detriment to that locale. President Stricker thanked him for his input and suggested he submit formal documentation to that effect to the Hearing Officer for the record.

Hubert Evans stated that there is a meeting at Rich South at the same time the Parks & Recreation Department is having their meeting regarding their new facility. Consequently, he noted that many supporters of the proposed new facility would be unable to attend the November 6 meeting of the Ad Hoc Committee due to the conflict. Also, as a football coach, he expressed his desire to work with the Parks & Recreation Department in order to utilize new fields for football practices as well as for baseball use.

SWEARING-IN CEREMONY

POLICE OFFICERS ERIC E. DE WIT, STEPHEN A. MAJDA, AND ERIC M. THOMAS

FIREFIGHTER/PARAMEDICS ANGELO R. BROWN, CHRISTOPHER J. DEDO, AND MARK A. ZIELINSKI

OPPORTUNITY FOR PUBLIC COMMENT

OLD BUSINESS

CONSIDERATION OF AN ORDINANCE GRANTING

BOARD OF TRUSTEES

November 4, 2002

11-139-02

1) Hildy Kingma, Director of Community Development, presented the proposed ordinance, which the Board had previously directed the Village Attorney to prepare, granting an amendment to the Matteson Zoning Ordinance Section 159.22 (F)(2). The amendment would allow for the temporary sale of goods outside of a store.

A TEXT AMENDMENT TO
THE ZONING ORDINANCE
RELATIVE TO THE
REGULATION OF
TEMPORARY
ACCESSORY USE

Trustee Brown moved that the Board of Trustees approve an Ordinance relative to the regulation of Temporary Accessory Uses, Section 159.22 (F)(2) of the Matteson Zoning Ordinance. Seconded by Trustee Johnson.

AYES: (6) Motton, Maxwell, Johnson, Green,
Ashmore, and Brown

NAYS:(0)

ABSTAIN: (0)

ABSENT: (0)

President Stricker recommended that, given the high volume of visitors expected due to the 2003 U.S. Open Golf Championship being held in the area in June, 2003, thought be given to allowing provisions for temporary storage facilities to accommodate the needs of the various businesses. Ms. Kingma noted that there has been discussion to that effect along with possibly some type of temporary suspension of particular ordinances to allow businesses to promote themselves during that period of time.

NEW BUSINESS

2) Brian Ramsey, Director of Parks & Recreation, noted that Village Ordinance 97.02(B) indicates that the Parks & Recreation Department already has the authority to issue park permits regarding use of facilities. He noted that while the current fee structure system allows for the reservation of picnic shelters, the Fieldhouse at Memorial Park, and rooms at the Community Center, there is no fee structure assigned to reserve Athletic Fields. Therefore, the Parks & Recreation Department submitted a fee proposal that would allow a fee structure to be implemented in order to reserve an Athletic Field in the same fashion.

CONSIDERATION OF A
PROPOSAL TO
IMPLEMENT A POLICY
REGARDING USER FEES
FOR RESERVING
ATHLETIC FIELDS

Trustee Motton moved that the Board of Trustees accept the Fee Proposal for Reserving Athletic Fields as presented, and provide implementation as one of the General Regulations regarding "Use of Park Facilities" as authorized in Section 97.02 of the Village Ordinance. Seconded by Trustee Green.

Trustee Motton was assured that this ordinance does not prohibit children from playing "pick-up" games at the various facilities. Mr. Ramsey stated that it simply gives the Department the authority to charge a fee for anyone wanting to reserve a field for priority use. He also noted that the fees generated would go primarily to

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offset the maintenance costs.

AYES: (6) Motton, Maxwell, Johnson, Green,
Ashmore, and Brown

NAYS:(0)

ABSTAIN: (0)

ABSENT: (0)

3) Brian Ramsey, Director of Parks & Recreation, noted that even though the baseball season will be conducted next fiscal year, approximately 60% of the expenditures to fund the 2003 Youth Baseball League will be incurred in this year's budget. Therefore, it became essential to determine a funding source at this time. After completion of an estimated budget, it was determined that the cost, based on a minimum of 100 participants, would be \$55.00 per participant. He also pointed out that the needed subsidy for this program of approximately \$8,000 could be incurred through a line-item budget amendment that would re-appropriate funding of \$19,000 from the CARE After-School Program (which was cancelled due to insufficient registration), to the Youth Baseball Program.

CONSIDERATION FOR
ESTABLISHING AND
ACCEPTING THE
FINANCIAL ANALYSIS
AND PROPOSED BUDGET
FOR THE 2003 YOUTH
BASEBALL PROGRAM

Trustee Motton moved that the Board of Trustees accept and establish the Financial Budget Analysis as presented for the Youth Baseball Program, and establish a fee structure not to exceed \$55.00 per participant for the 2003 Baseball Season. Seconded by Trustee Brown.

Mr. Ramsey noted that the lack of enrollment in the CARE Program was due to School District 162 offering before and after school care. Upon questioning from Trustee Brown, Mr. Ramsey indicated that the Youth Baseball Association of Matteson is currently reviewing Pony League sanctioned rules to be utilized for the upcoming season.

AYES: (6) Motton, Maxwell, Johnson, Green,
Ashmore, and Brown

NAYS:(0)

ABSTAIN: (0)

ABSENT: (0)

4) Mary Britton, Finance Director, reviewed with the Board the deferment of some capital expenditures over a period of five years. Mr. Kaufmann of Speer Financial presented the specifics of the debt certificates.

DEBT CERTIFICATES

Trustee Green moved that the Board of Trustees approve the ordinance for the issuance of \$1,500,000 in debt certificates to finance certain capital needs. Seconded by Trustee Ashmore.

AYES: (6) Motton, Maxwell, Johnson, Green,
Ashmore, and Brown

NAYS:(0)

ABSTAIN: (0)

ABSENT: (0)

CONSIDERATION OF BIDS
AND AWARDING OF
CONTRACTS

5) David Mekarski, Village Administrator, gave a brief synopsis of the proposed software stating that this was a major capital improvement which would revolutionize the Village's financial management capabilities and its human resources records management system. The suite of software would provide e-government solutions to allow both employees and the general citizenry to conduct an array of business transactions which otherwise would necessitate in-person communications.

CONSIDERATION OF
AGREEMENT FOR NEW
SOFTWARE LICENSE,
SALE AND INSTALLATION
OF EQUIPMENT AND
SUPPORT AND
MAINTENANCE SERVICES
WITH SUNGARD
PENTAMATION, INC.

Ms. Gina St.Clair, RSM McGladrey, explained the process involved in the selection of the software package. She noted that Sungard Pentamation was, by far, ahead of other vendors in the overall technology offered. Ms. St.Clair pointed out that, in addition to savings to the Village through contract negotiations, there is also included in the contract a discount structure for the Village. If the Village were to refer this program to other entities as a shared resource, the Village would receive discounts on future software purchases as well as future modules.

Ms. St.Clair advised the Board that the implementation could begin once the Board approves the contract. It is anticipated that the financial modules would be running by March 30, 2003. This would entail replacing the current utility billing system. It would not allow residents to access their billing on line at that point. The payroll modules would be implemented and operational by the end of June, 2003. She also pointed out that as part of the contract, there is an annual maintenance fee that would include not only support and maintenance, but also the upgrading of the software as it becomes necessary.

Trustee Motton moved that the Board of Trustees authorize the Village Administrator to enter into a contract with Sungard Pentamation, Inc. for the purchase of software license, sale and installation of equipment and support and maintenance services not to exceed \$295,685. Seconded by Trustee Ashmore.

AYES: (6) Motton, Maxwell, Johnson, Green,
Ashmore, and Brown

NAYS:(0)

BOARD OF TRUSTEES

11-142-02

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ABSTAIN: (0)

ABSENT: (0)

6) David Mekarski, Village Administrator, explained that RSM McGladrey would be an integral part of the team in order to insure a timely transference from the old financial management system and human resource system to the Pentamation system.

Ms. Gina St.Clair, RSM McGladrey, outlined the scope of services included in the management services contract. She pointed out that the goal of RSM McGladrey is to insure that the vendor meets the commitments of the contract in a timely fashion.

Ms. Ivy Coleman, Technical Coordinator, stated that RSM McGladrey has been helping the Village through the researching aspect since the inception, and their expertise is needed from a financial standpoint.

Trustee Ashmore moved that the Board of Trustees authorize the Village Administrator to enter into a contract with RSM McGladrey for Project Management Services not to exceed \$70,000. Seconded by Trustee Green.

AYES: (6) Motton, Maxwell, Johnson, Green,
Ashmore, and Brown

NAYS:(0)

ABSTAIN: (0)

ABSENT: (0)

7) Mayor Stricker explained the selection process and the need for confidentiality. He then submitted the name of Robert Park to be appointed as Chief of Police for the Village of Matteson.

Trustee Ashmore moved that the Board of Trustees approve the appointment of Robert Park as Chief of Police for the Village of Matteson. Seconded by Trustee Green.

Each Trustee gave a brief synopsis of their position on the nomination. (*See attached partial transcript.*)

AYES: (4) Johnson, Brown, Ashmore, and Green

NAYS:(2) Motton and Maxwell

ABSTAIN: (0)

ABSENT: (0)

CONSIDERATION OF
PROJECT MANAGEMENT
CONTRACT WITH RSM
MC GLADREY

OTHER BUSINESS

RECOMMENDATION OF
APPOINTMENT FOR CHIEF
OF POLICE

President Stricker gave an update on the clean-up progress of the Cowhey property and thanked those involved for their efforts in this accomplishment.

Trustee Motton moved to adjourn the Regular Meeting of the Board of Trustees at 9:45 p.m. Seconded by Trustee Brown.

AYES: (6) Motton, Maxwell, Johnson, Green,
Ashmore, and Brown

NAYS:(0)

ABSTAIN: (0)

ABSENT: (0)

ADJOURNMENT

Respectfully Submitted,

Dorothy Grisco, Village Clerk