

MINUTES OF THE REGULAR MEETING
OF THE PRESIDENT AND BOARD OF TRUSTEES
HELD IN THE COUNCIL ROOM OF THE MATTESON VILLAGE HALL
4900 VILLAGE COMMONS
ON THIS 15TH DAY OF APRIL 2002

President Stricker called the meeting to order at 7:30 p.m.

CALL TO ORDER

Clerk Grisco called the roll and the following Trustees answered present:

ROLL CALL

- Shirley Green
- Allan Johnson
- Sam Brown
- Andre' Ashmore
- Nathaniel Motton Jr.
- Allene Maxwell

Also present were: David Mekarski, Village Administrator; Joe Perozzi, Village Attorney; Mary Britton, Director of Finance; Robert Wilcox, Chief of the Fire Department; Brian Ramsey, Director of Parks and Recreation; Cyndi Zeibert, Recording Secretary; and the Star Newspaper.

a) President Stricker presented the Minutes of the Public Hearing of April 1, 2002 for additions, deletions or corrections.

CONSIDERATION OF
THE MINUTES OF THE
PUBLIC HEARING OF
APRIL 1, 2002.

Trustee Brown moved to approve the Minutes of the Public Hearing of April 1, 2002 as presented. Seconded by Trustee Johnson.

- AYES: (6) Green, Johnson, Brown, Ashmore,
Motton, and Maxwell
- NAYS:(0)
- ABSTAIN: (0)
- ABSENT: (0)

b) President Stricker presented the Minutes of the Regular Meeting of the Board of Trustees of April 1, 2002 for additions, deletions or corrections.

CONSIDERATION OF
MINUTES OF REGULAR
BOARD MEETING OF
APRIL 1, 2002

Trustee Green moved to approve the Minutes of the Board of Trustees of April 1, 2002 as corrected. Seconded by Trustee Ashmore.

- AYES: (6) Green, Johnson, Brown, Ashmore,
Motton, and Maxwell

BOARD OF TRUSTEES

04-270-02

April 15, 2002

NAYS:(0)
ABSTAIN: (0)
ABSENT: (0)

CONSIDERATION OF
FINANCIAL REPORTS

a) President Stricker presented the Salary, Overtime and Accounts Payable as submitted.

SALARY, OVERTIME
AND ACCOUNTS
PAYABLE

Trustee Brown moved to accept the Salary, Overtime and Accounts Payable as submitted. Seconded by Trustee Ashmore.

AYES: (6) Green, Johnson, Brown, Ashmore,
Motton, and Maxwell
NAYS:(0)
ABSTAIN: (0)
ABSENT: (0)

a) President Stricker proclaimed April 26, 2002 as Arbor Day in the Village of Matteson.

COMMENTS BY VILLAGE
OFFICIALS

b) President Stricker proclaimed the week of April 21 – 27, 2002 as “Celebrate the American Spirit – Volunteer” Week in the Village of Matteson.

The Trustees attended the Commissioner’s Appreciation Dinner on Friday, April 12, 2002. They extended their congratulations and their appreciation for all the Commissioners who won awards and for all who continue to volunteer their time and hard work that they commit to on a regular basis.

TRUSTEE COMMITTEE
REPORTS

Trustee Ashmore attended the Housing and Human Relations Commission meeting on Wednesday, April 3, 2002. He reminded the Board that there is still one opening on this Commission, and encouraged any new applicants. He reminded everyone of some of the upcoming events, such as the Rummage Sale on May 3 & 4, 2002 and the Dollar for Scholar Bowl-a-Thon. Information that is more definitive will be available in the near future. Trustee Ashmore attended the Commissioner Appreciation Dinner on Friday and extended his congratulations, as well as thanked all the volunteers on the Commissions for all their hard work.

Trustee Green also attended the Commissioner Dinner and expressed her gratitude to the Commissioners and to the staff for a job well done on putting together the dinner and entertainment for the evening. She also worked with some citizens this week, and referred them to the proper departments for help in answering their concerns.

BOARD OF TRUSTEES

April 15, 2002

04-271-02

Trustee Motton thanked everyone for their calls and expression of sympathy in the loss of his Uncle. Also, expressed his appreciation for all the volunteers and the Commissioners.

Trustee Maxwell stated the Commissioner Dinner was a great evening, where old and new friends were able to come together.

Trustee Johnson also enjoyed the Commissioner Dinner and expressed his gratitude to everyone for stepping up and volunteering.

Trustee Brown also attended the Commission dinner, and expressed his thanks and congratulations to all the Commissioners, as well. He also attended the Creekside Homeowners Meeting, where the Manheim Representatives were present to explain their upcoming construction. At the last Plan Commission Meeting, the new sign for the new fire station was turned down, and he asked that staff consider revising the sign ordinance, so the Fire Department can use the same sort of sign as is allowed for Churches.

President Stricker directed staff to review such ordinance.

President Stricker referred to Opportunity for Public Comment.

Johnny Taylor, 4331 Thornwood Avenue – Inquired as to whether there are any plans by the Board to consider televising Board meetings. President Stricker stated it has been discussed, and is one of the topics that we are looking at in terms of the budget. The Trustees indicated it is a goal that several have stated they would like to come to fruition – in order to do more things to bring the government to the people. It is on their ‘Wish List’, but it costs money to do it and do it right. Although the Trustees are in favor of this communication, they also expressed their concern in losing the one-on-one communication with the people in attendance at the Board meetings. They would like to consider viewing the usage of other communities, and believe it would take some careful planning and budgeting for the future.

President Stricker stated over the next couple of weeks, they will be addressing the budget closely, and announced that on Monday, April 29th, 2002 at 7:30 p.m., to be held in the Council Room at the Village Hall, there would be a Public Hearing, with a Special Meeting to follow, regarding the adoption of the 2002/2003 budget

1) As the land acquisition for the new fire station is complete and the construction documents are being published, they are proceeding to the construction phase of the project. As part of the initial award, the Village decided

OPPORTUNITY FOR
PUBLIC COMMENT

CONSIDERATION OF
BIDS AND AWARDING
OF CONTRACTS

CONSIDERATION OF

BOARD OF TRUSTEES

April 15, 2002

04-272-02

to use a Construction Manager to review the construction bids and oversee the actual construction of the fire station. Attorney Perozzi has reviewed the standard Construction Manager Agreement presented by Concept Development Group, the sister company of Architectural Resource Corporation, and recommended changes. Those changes had been incorporated in the contract, which was attached.

THE CONSTRUCTION
MANAGER AGREEMENT
FOR PHASE 3
(CONSTRUCTION) OF
THE NEW FIRE STATION

Staff recommends that the Village Board authorize Concept Development Group to complete Phase 3 of the new fire station project in the amount of \$113,175 and execute the Agreement for same.

Trustee Maxwell inquired as to whether the dollar amount is part of the General Obligation Bond. Chief Wilcox indicated it was.

Trustee Maxwell moved that the Board of Trustee authorize Concept Development Group to complete Phase 3 of the new fire station project in the amount of \$113,175 and execute the Agreement for same. Seconded by Trustee Ashmore.

Trustee Motton asked what it meant by 'sister company'? Chief Wilcox indicated that the same owner owns both companies.

AYES:	(6)	Green, Johnson, Brown, Ashmore, Motton, and Maxwell
NAYS:	(0)	
ABSTAIN:	(0)	
ABSENT:	(0)	

2) The Fire department is scheduled to replace one staff car in the 2002/03 fiscal year budget. They had recently reviewed the awards for vehicles from the State of Illinois for a mid-size 4-wheel drive vehicle. After determining the price, Sutton Ford was asked whether they could meet the State bid pricing. Not only did they meet the price; they actually provided the Village with some additional savings. The results of that review are as follows:

REPLACEMENT OF FIRE
DEPARTMENT VEHICLE

Sutton Ford (Matteson)

2003 Ford Explorer - Package 4 Wheel drive	\$
21,740.00	

Landmark Ford (Springfield, IL) - State of Illinois Joint Purchasing:

2003 Ford Explorer - Package 4 Wheel drive	\$ 21,839.00
--	--------------

April 15, 2002

After review of the bids, Trustee Maxwell recommended that the Board approve the bid of Sutton Ford, for the purchase of one (1) Ford Explorer Package 4 Wheel Drive, in the amount of \$21,740.00. Seconded by Trustee Johnson.

AYES: (6) Green, Johnson, Brown, Ashmore,
Motton, and Maxwell

NAYS: (0)

ABSTAIN: (0)

ABSENT: (0)

3) At the last meeting, the Village Attorney was asked to prepare an ordinance to approve a Special Use Permit for 3445 West 211th Street and 21117 Dettmering Drive to allow a Governmental Service Facility, Fire Station #1 as a Special Use in both the C-4 and R-3 Zoning Districts.

Trustee Brown moved that the Board approve the Ordinance Authorizing and Granting a Special Use Permit to the Village of Matteson to Operate a Governmental Service Facility (Fire Station) in a C-4 Highway Commercial Zoning District and a R-3 Moderate Density Zoning District Pursuant to the Zoning Ordinance of the Village of Matteson, Cook County, Illinois. Seconded by Trustee Green.

AYES: (6) Green, Johnson, Brown, Ashmore,
Motton, and Maxwell

NAYS: (0)

ABSTAIN: (0)

ABSENT: (0)

4) At the last meeting, the Village Attorney was asked to prepare an ordinance to approve a Special Use Permit for 3445 West 211th Street to allow a 100-foot antenna tower as a Special Use in the C-4 Zoning District. The antenna tower serves Southcom, which will be located in the new Fire Station #1.

Trustee Maxwell moved that the Board approve the Ordinance Authorizing and Granting a Special Use Permit to The Village of Matteson (Southcom) to Erect and Operate a Antenna in a C-4 Highway Commercial Zoning District Pursuant to the Zoning Ordinance of the Village of Matteson, Cook County, Illinois. Seconded by Trustee Brown.

AYES: (6) Green, Johnson, Brown, Ashmore,
Motton, and Maxwell

OLD BUSINESS

AN ORDINANCE
AUTHORIZING AND
GRANTING A SPECIAL
USE PERMIT TO THE
VILLAGE OF MATTESON
TO OPERATE A
GOVERNMENTAL
SERVICE FACILITY (FIRE
STATION)

AN ORDINANCE
AUTHORIZING A
SPECIAL USE PERMIT TO
ALLOW A 100-FOOT
ANTENNA TOWER TO BE
ERECTED AT 3445 WEST
211TH STREET (FIRE

BOARD OF TRUSTEES

04-274-02

April 15, 2002

NAYS: (0)
ABSTAIN: (0)
ABSENT: (0)

STATION #1)

5) In May of 2001, the Village Board of Trustees approved the original Inter-governmental Agreement authorizing the South Suburban Special Recreation Association to enter into a Lease Agreement for Office Space with the Frankfort Square Park District. This agreement actually indicates that each of the 10 member agencies will agree to increase their annual contributions by \$7,000 annually in order to create a building fund, which will support construction of the new administrative offices for the SSSRA.

In October of 2001, the Village Board of Trustees approved an amendment (Sections 11 & 12) to the original agreement, which basically allowed the SSSRA Board to remove any agency member from the SSSRA, which failed to agree to be bound by the terms of this agreement. This was a direct result of Tinley Park's Park District refusal to honor this agreement, as bound by the SSSRA's By-Laws. Therefore, to prevent losing one of our contributing member agencies, the SSSRA Board of Director's continued to negotiate various proposals with Tinley Park that would be in the best interest of SSSRA and Tinley Park.

SSSRA BUILDING
PROJECT AGREEMENT

As of March 20, 2002, Tinley Park's Park District accepted and signed the current revised Agreement as presented to the Village Board of Matteson tonight. These revisions include additional Performance Goals and Objectives for the benefit of Tinley Park, as indicated in Section Five. Additionally, Section Six indicates a reimbursement clause regarding Inclusion Cost, which will benefit all agencies as well. There are no changes, which would change the Village of Matteson's financial obligation, as indicated in the original agreement, which was approved at the Board Meeting in May of 2001. Attached you will find the finalized building agreement that incorporates all of the changes throughout the 18 month process of this issue. It is now the impression of the SSSRA Board that all ten (10)-member agencies will be accepting the conditions and participation in the building agreement.

Trustee Motton asked Director Ramsey to expound on some of the programs of the SSSRA. Director Ramsey stated there were 155 participants in Matteson who have used this program via sports, fitness, and/or music.

Trustee Motton moved that the Board approve the South Suburban Special Recreation Association's Inter-Governmental Agreement as presented. Seconded by Trustee Ashmore.

AYES: (6) Green, Johnson, Brown, Ashmore,

April 15, 2002

Motton, and Maxwell

NAYS: (0)
ABSTAIN: (0)
ABSENT: (0)

6) All but one of the current Fire Protection Agreements has an automatic escalator based on the CPI-W Chicago. The only contracts that do not have this provision are the individual instruments for approximately 60 homes in unincorporated Matteson.

After careful analysis, the application of the new Cook County multiplier and our new tax rate for Fire Protection, Staff recommends increasing the contract amount to \$120.00 per home.

Trustee Ashmore asked what they were charged 'per call'? Chief Wilcox stated they were charged \$75.00 per hour per vehicle, \$20.00 per hour per firefighter responding to call. Chief Wilcox stated the encouragement in hope that the people execute the agreement, would be that it is now just a flat fee of \$120.00 per home, since only about 50% of the people do actually execute the agreement. Trustee Brown inquired that the 50% that may not execute the agreement; if they do not have use of our services, they then skate. Chief Wilcox indicated that is true. Trustee Brown inquired as to whether we could work with the township to include all those unincorporated homes. Chief Wilcox stated he would attempt to approach the County in this matter. Trustee Ashmore inquired as to whether the 50% that do execute the agreement, are there some of them in arrears. Chief Wilcox indicated they are not. In regards to the other 50 % that do not pay, the question was whether we go after them to pay, and we do not. However, even if they do not sign the contract, the fire department still does respond to their calls.

Trustee Maxwell moved that the Board increase the Fire Protection Agreement Contract with unincorporated areas of Matteson in the amount of \$120.00 per home. Seconded by Trustee Ashmore.

AYES: (6) Green, Johnson, Brown, Ashmore,
Motton, and Maxwell
NAYS: (0)
ABSTAIN: (0)
ABSENT: (0)

7) This is a request from Cub Foods to display seasonal items such as soil, flowers, pumpkins, hay, wreaths and other similar items during the times outlined in

NEW BUSINESS

CONSIDERATION OF
FIRE PROTECTION
AGREEMENT WITH
UNINCORPORATED
AREAS OF MATTESON

April 15, 2002

the letter from Marianne Schubrych, the Store Manager. Definite dates were not listed in the attached letter, as they have no way of determining how long it will take to sell all of the merchandise.

Special business promotions such as this are permitted under a policy approved by the Board of Trustees in 2000. Staff can approve these promotions three times each year, for no more than a total of 60 days, with each occurrence not to exceed 30 days. Staff reviews these requests to ensure that they will be located and maintained in a safe manner.

Given that the request from Cub Foods exceeds the Board's policy it must be considered and approved by the Board. The displays are proposed to be located adjacent to the building outside the east and west doors. Pedestrian and vehicular access will not be obstructed. The Police and Fire Departments have reviewed this request and it was suggested that the following conditions be placed on any approvals regarding this request:

- Staff may inspect the outdoor sales area at any time.
- Staff will report any inconsistencies or problems to the Store Manager immediately. The Store Manager is then expected to bring the site into compliance. If non-compliance becomes an issue the special approval will be revoked.
- Free and clear pedestrian walkways must be provided for an easy transition from the parking lot and adjacent stores to the store.
- The Fire Lane must be kept free and clear of all merchandise for adequate access to the building in an emergency.
- Merchandise or any other objects must not block the Fire Department Connection.
- The merchandise in the outdoor display must not exceed the maximum height of four feet.

Presently Staff has approved a request for the display of soil and flowers from April 14, 2002 to May 14, 2002.

If the Board of Trustees grants approval for the display areas as requested by Cub Foods, Staff suggests that the policy regarding special business promotions and outdoor display areas be revisited to provide consistency throughout the Village for all businesses.

Trustee Brown moved that the Board of Trustees approve the request from Cub Foods with the conditions noted above and also direct Staff to prepare a proposal to revise the outdoor sales area policy. Seconded by Trustee Johnson.

**SPECIAL REQUEST FOR
OUTDOOR DISPLAY
AREA FOR CUB FOODS**

BOARD OF TRUSTEES

04-277-02

April 15, 2002

Trustee Ashmore does not believe we are as business friendly as we should be in regards to the village business policy. The Board/Staff should look at signage and ordinances to be more flexible with businesses and advertising, and encourages such to be included in a future workshop. Trustee Johnson also stated we should move forward, but cautiously; it sometimes depends on the location of the business. President Stricker instructed staff to review these ordinances and bring suggestions to the Board. He cautioned of the ripple effect, as it may not be as simple as it is lead to be. Trustee Motton agreed that these are changing times, and that digital signs (such as requested by the Fire Department) are the up and coming way of advertising. We should way the advantages to the disadvantages.

AYES: (6) Green, Johnson, Brown, Ashmore,
Motton, and Maxwell

NAYS:(0)

ABSTAIN: (0)

ABSENT: (0)

Trustee Johnson moved that the Board approve a Public Hearing, followed by a Special Meeting to be held on Monday, April 29, 2002 at 7:30 p.m. in the Council Room of the Village Hall in regards to the 2002/2003 budget. Seconded by Trustee Green.

AYES: (6) Green, Johnson, Brown, Ashmore,
Motton, and Maxwell

NAYS:(0)

ABSTAIN: (0)

ABSENT: (0)

Trustee Ashmore reminded everyone of the Housing and Human Relations Commission meeting to be held on Wednesday night at the Village Hall at 7:30 p.m.

Trustee Motton invited everyone to come out to the Parks and Recreation meeting to be held on the fourth Tuesday of the Month.

Trustee Brown reminded everyone of the Plan Commission meeting on Thursday at 7:30 p.m.

Administrator Mekarski made a general announcement of the Diversity Dinners to be held on April 18th.

President Stricker stated on Wednesday, he would be going downtown to

OTHER BUSINESS

CONSIDERATION OF A
PUBLIC HEARING,
FOLLOWED BY A
SPECIAL MEETING TO BE
HELD ON APRIL 29, 2002
REGARDING THE
2002/2003 BUDGET

BOARD OF TRUSTEES

04-278-02

April 15, 2002

accompany Joe Vincent as he receives Sheriff Sheahan's Senior Award. On Sunday, he will be present to celebrate the Installation of Rev. Dr. Trunell Felder as Senior Pastor of New Faith Baptist Church at 5:00 p.m. at Governors State University. On April 24, 25, & 26, President Stricker will be attending the ITIA Conference in Collinsville. He hopes to return in time for the Arbor Day Celebration. He will attend the Athena Awards on April 30th, at 11:30 a.m. This Award is given to the outstanding person in business. He reminded everyone that the Manheim groundbreaking ceremony would take place on Wednesday, May 1, 2002.

Trustee Motton moved that the Board adjourn the Regular Meeting of the Board of Trustees at 8:40 p.m. to a Workshop Session. Seconded by Trustee Ashmore.

AYES: (6) Green, Johnson, Brown, Ashmore,
Motton, and Maxwell

NAYS:(0)

ABSTAIN: (0)

ABSENT: (0)

Respectfully Submitted,

ADJOURNMENT OF
REGULAR BOARD
MEETING TO A
WORKSHOP SESSION

Dorothy Grisco, Village Clerk