

MINUTES OF THE REGULAR MEETING
OF THE PRESIDENT AND BOARD OF TRUSTEES
HELD IN THE COUNCIL ROOM OF THE MATTESON VILLAGE HALL
4900 VILLAGE COMMONS
ON THIS 4TH DAY OF FEBRUARY 2002

President Stricker called the meeting to order at 7:53 p.m.

CALL TO ORDER

Clerk Grisco called the roll and the following Trustees answered present:

ROLL CALL

Shirley Green
Allan Johnson
Sam Brown
Andre' Ashmore
Nathaniel Motton Jr.
Allene Maxwell

Also present were: David Mekarski, Village Administrator; Joe Perozzi, Village Attorney; Hildy Kingma, Director of Community Development; Mary Britton, Director of Finance; Brian Ramsey, Director of Parks and Recreation; Mike Manson, Parks and Recreation; Cyndi Zeibert, Recording Secretary; and the Star Newspaper.

a) President Stricker presented the Minutes of the Meeting of the Board of Trustees of January 22, 2002 for additions, deletions or corrections.

CONSIDERATION OF
MINUTES OF REGULAR
BOARD MEETING

The following corrections were made:

1. Page 01-019-01, sixth paragraph, first sentence should read: 'Trustee Ashmore moved the Board accept the **recommendation by** the Housing and Human Relations Commission to deny the request for a Support Letter . . .'

2. Page 01-021-02, first paragraph, first sentence should read: 'Trustee Ashmore moved the Board accept the **recommendation by** the Housing and Human Relations Commission and deny the request for a Support Letter . . .'

President Stricker asked Attorney Perozzi to clarify the basis of Minutes and what they should contain. Attorney Perozzi stated the Statutory minimal requirements of Minutes are to record the date, time and place of the meeting, record the members who are present and absent, a summary of discussion on all matters proposed, deliberated, or decided and a record of any votes taken.

Trustee Ashmore moved to approve the Minutes of the Board of Trustees of January 22, 2002, as corrected. Seconded by Trustee Motton.

AYES: (6) Green, Johnson, Brown, Ashmore,
Motton, and Maxwell

NAYS:(0)

ABSTAIN: (0)

ABSENT: (0)

APPROVAL OF THE
MINUTES FROM THE
REGULAR BOARD MEETING
OF JANUARY 22, 2002

CONSIDERATION OF
FINANCIAL REPORTS

TREASURER'S REPORT –
DECEMBER 31, 2001

APPROVAL OF THE
TREASURER'S REPORT FOR
DECEMBER 31, 2001

a) Mary Britton, Director of Finance, presented the Treasurer's Report for December 31, 2001.

Trustee Green moved to accept the Treasurer's Report for December 31, 2001 as presented. Seconded by Trustee Brown.

AYES: (6) Green, Johnson, Brown, Ashmore,
Motton, and Maxwell

NAYS:(0)

ABSTAIN: (0)

ABSENT: (0)

SALARY, OVERTIME AND
ACCOUNTS PAYABLE

APPROVAL OF THE
SALARY, OVERTIME AND
ACCOUNTS PAYABLE

b) President Stricker presented the Salary, Overtime and Accounts Payable for approval.

Trustee Brown moved to accept the Salary, Overtime and Accounts Payable as submitted. Seconded by Trustee Johnson.

AYES: (6) Green, Johnson, Brown, Ashmore,
Motton, and Maxwell

NAYS:(0)

ABSTAIN: (0)

ABSENT: (0)

COMMENTS BY VILLAGE
OFFICIALS

a) President Stricker proclaimed February 2002 as Library Lovers Month in Matteson and urged everyone to visit the library.

b) President Stricker requested approval of his nomination of Richard E. Anderson for appointment to be the Representative for the Village of Matteson to the Chicago South Suburban Mass Transit District Board.

Trustee Motton moved to accept the nomination of Richard E. Anderson as the

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02-221-02

representative for the Village of Matteson to the Chicago South Suburban Mass Transit District Board. Seconded by Trustee Ashmore.

AYES: (6) Green, Johnson, Brown, Ashmore,
Motton, and Maxwell

NAYS:(0)

ABSTAIN: (0)

ABSENT: (0)

Trustee Ashmore announced that the second annual Village Conference would be held at Lincoln Mall on March 2, 2002 from 8:30 to 1:00 p.m. and the Good Neighbor Awards would be held at the Matteson Holiday Inn from 2:00 to 4:00 p.m. on March 3, 2002.

Trustee Green commented that the information regarding the change of duties of the Historical Museum would be available for the March Workshop.

Trustee Motton remarked he attended the School District #159 meeting about the referendum regarding building a new school. He also requested to have Hitchcock Design Team demonstrate their Gateway proposal for the Village of Matteson. *

Trustee Maxwell stated at a recent Public Safety Meeting, they discussed the results of the recent fire testing and a letter from a citizen regarding parking in front of home mailboxes.

Trustee Johnson and Trustee Brown thanked the Star for the editorial regarding the last Board meeting.

President Stricker referred to Opportunity for Public Comment.

There was no public comment.

*Hitchcock Design demonstrated different concepts of possible gateways for the Village of Matteson referencing the southwest corner of Route 30 and Main Streets. The Board thought the gateway is an excellent concept and would like the effort to expand to every gateway to the Village of Matteson.

1) On Thursday, December 20, 2001, sealed bids were opened and read for the purpose of awarding a contract for Port-a-potty services for the Parks &

TRUSTEE COMMITTEE
REPORTS

OPPORTUNITY FOR PUBLIC
COMMENT

CONSIDERATION OF BIDS
AND AWARDING OF
CONTRACTS

PORT-A-POTTY BIDS FOR
NEIGHBORHOOD PARKS &

February 4, 2002

MATTESON FEST

Recreation Department's Parks system and the Matteson Fest in the 2002-03 FY budget. This service will include a total of 11 units throughout our Park system for a 6-month period of time, and 12 units that will be utilize at the Matteson Fest in June. The following bids were received:

<u>VENDORS</u>	<u>PARK</u>	<u>FEST</u>	<u>TOTAL</u>
Service Sanitation, Inc. Gary, IN	\$ 7,392	\$ 1,204	\$8,596
Drop Zone Portable Service Frankfort, IL	\$ 6,600	\$ 1,500	\$8,100
Portable John, Inc. Lockport, IL	\$ 6,320.16	\$ 900	\$7,220.16
Wilson Rental, Inc. Homewood, IL	\$6,435	\$895	\$7,330

Based upon their past performance (1998 awarded contract), the Parks Division would prefer not to accept Wilson Rental. Additionally, at this time we are not familiar with the quality of service of Portable John, Inc.

It is the opinion of the Parks Division, that last year Drop Zone Portable Service provided us with a higher quality service then in the past for the following reasons:

- 1.) Higher quality of service, no additional charges for call-out service.
- 2.) Care and cleanliness of their units.
- 3.) Reliable service at the Matteson Fest, providing cleaning service, as required.
- 4.) Implementing Safety elements as providing service at Matteson Fest.
- 5.) Providing unique equipment at the Matteson Fest, a multi-use Men's facility, which was not available through any other vendor.
- 6.) Providing additional service, beyond the scope of the contract, for the Unity Day Celebration at the same cost as determined in the Parks Contract.

Trustee Motton moved the Board of Trustees approve the bid proposal as submitted by Drop Zone Portable Service of Frankfort, IL in the amount of \$ 8,100, based upon the quality of service received in the prior year. Seconded by Trustee Green.

AYES: (6) Green, Johnson, Brown, Ashmore,
Motton, and Maxwell

NAYS:(0)

ABSTAIN: (0)

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ABSENT: (0)

2) A memo from Frank Denman, Director of Public Works, requested the Board authorize to bid out the street maintenance and sidewalk replacement for FY03, in order to get the best possible pricing for the FY03 construction season.

Trustee Johnson moved that the Board authorize bidding the Street Maintenance Budget of \$500,000 and the Sidewalk Replacement budget of \$100,000 for FY03. Seconded by Trustee Ashmore.

AYES: (6) Green, Johnson, Brown, Ashmore, Motton, and Maxwell

NAYS:(0)

ABSTAIN: (0)

ABSENT: (0)

AUTHORIZATION TO BID FOR FY03 STREET MAINTENANCE & SIDEWALK REPLACEMENT

OLD BUSINESS

3) During the summer of 2002, the Illinois Department of Transportation (IDOT) plans to rebuild the box culverts and replace the guardrails on Cicero Avenue over Butterfield Creek. In order to accomplish this project, they require a temporary construction easement over the Village property along Butterfield Creek. This affects a very small area, approximately 0.037 acres, for which IDOT proposes to pay the Village the sum of \$1,934.00. In order to put this easement into place the Village must approve a resolution agreeing to the temporary easement and accepting the remuneration proposed by IDOT.

Trustee Johnson moved the Board of Trustees authorize the Village Attorney to prepare a Resolution agreeing to a temporary easement on Butterfield Creek and accepting the proposed remuneration of \$1,934.00. Seconded by Trustee Green.

AYES: (6) Green, Johnson, Brown, Ashmore, Motton, and Maxwell

NAYS:(0)

ABSTAIN: (0)

ABSENT: (0)

NEW BUSINESS

CONSIDERATION OF A REQUEST FOR A TEMPORARY EASEMENT TO BE GRANTED TO IDOT FOR CONSTRUCTION ALONG CICERO AVENUE

4) CSDI is a not-for-profit organization created for the sole purpose of assisting communities to maintain positive community and economic development growth. This is done with the use of federal grant dollars through Cook County. The objective is to help communities improve their aging housing stock by assisting low-income households with "CDBG" funds. This program operates under the specific guidelines established by the Cook County Department of Planning & Development. This program is restricted to applicants who qualify as low and moderate-low income households and have houses that are in need of repairs due

CONSIDERATION OF A RESOLUTION ENDORSING CHICAGO SOUTHLAND DEVELOPMENT INC. ("CSDI") AS THE COMMUNITY

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02-224-02

to an accumulation of items of deferred maintenance. All work must comply with local code requirements.

Trustee Ashmore moved that the Board authorize, through Resolution, Chicago Southland Development, Inc. as Community Development Block Grant applicant and administrator of all Single Family Rehabilitation for the Village of Matteson. Seconded by Trustee Brown.

DEVELOPING BLOCK GRANT ("CDBG") APPLICANT AND ADMINISTRATOR OF ALL SINGLE FAMILY REHABILITATION FOR THE VILLAGE OF MATTESON

AYES: (6) Green, Johnson, Brown, Ashmore, Motton, and Maxwell

NAYS:(0)

ABSTAIN: (0)

ABSENT: (0)

5) A resolution was attached authorizing participation through South Suburban Mayors and Managers Association and Diversity, Inc. to request the Cook County, Illinois Community Development Block Grant ("CDBG") funds for Program Year 2002-2003 in the amount of Seven Thousand dollars. This is to provide fair and equal access to housing opportunities in the Village of Matteson and to certify that matching funds, which have been identified as supporting its projects, will be made available upon the approval of the projects by the County of Cook, Illinois.

CONSIDERATION OF A RESOLUTION AUTHORIZING PARTICIPATION IN THE COMMUNITY BLOCK GRANT PROGRAM THROUGH THE SOUTH SUBURBAN MAYORS AND MANAGERS ASSOCIATION PROVIDING FAIR AND EQUAL ACCESS TO HOUSING OPPORTUNITIES IN MATTESON

Trustee Ashmore moved the Board authorize, through Resolution, South Suburban Mayors and Managers and Diversity, Inc. as the Community Development Block Grant applicant in the area of fair housing for the Village of Matteson. Seconded by Trustee Green.

AYES: (6) Green, Johnson, Brown, Ashmore, Motton, and Maxwell

NAYS:(0)

ABSTAIN: (0)

ABSENT: (0)

Trustee Ashmore reminded there would be Housing and Human Relations Meeting on Wednesday, February 6, 2002 at 7:30 p.m. at the Village Hall.

Trustee Motton commented that Anthony Burton, who is the President of Lincoln Terrace Homeowners Association, would like to be added to the Parks and Recreation Committee.

OTHER BUSINESS

Administrator Mekarski stated there would be a letter mailed to Homeowner's Association Presidents soliciting their interest in serving on an Ad-Hoc committee for the Community Recreation Center. The Ehlers meeting scheduled for the last

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02-225-02

Monday in February is cancelled and will be held at the February 11, 2002 workshop. A delegation from our board will be meeting with School District #159 School Board, along with our Board President, to investigate possible partnerships that we can explore between the two Boards for possibly the structure of a Junior High and our Community Recreation Center.

President Stricker reminded everyone there would be a Grand Opening at Capital Lincoln Mercury from 5:00 to 8:00 p.m. on Wednesday, February 6, 2002, and on Friday, February 9, 2002, Hawkinson-Nissan will have their Grand Opening also from 5:00 to 8:00 p.m.

Trustee Johnson moved to adjourn the Regular Meeting of the Board of Trustees at 9:25 p.m. Seconded by Trustee Maxwell.

AYES: (6) Green, Johnson, Brown, Ashmore,
Motton, and Maxwell

NAYS:(0)

ABSTAIN: (0)

ABSENT: (0)

ADJOURNMENT

Respectfully Submitted,

Dorothy Grisco, Village Clerk