

MINUTES OF THE REGULAR MEETING  
OF THE PRESIDENT AND BOARD OF TRUSTEES  
HELD IN THE COUNCIL ROOM OF THE MATTESON VILLAGE HALL  
4900 VILLAGE COMMONS  
ON THIS 7TH DAY OF JANUARY 2002

President Stricker called the meeting to order at 7:32 p.m.

CALL TO ORDER

Clerk Grisco called the roll, and the following Trustees answered present:

ROLL CALL

- Shirley Green
- Allan Johnson
- Andre' Ashmore
- Nathaniel Motton Jr.
- Allene Maxwell

Trustee Brown was not in attendance.

Also present: David Mekarski, Village Administrator, Joseph Perozzi, Village Attorney; Mary Britton, Director of Finance; Robert Park, Chief of Police; Brian Ramsey, Director of Parks and Recreation; Jayme Davidson, Community Development Planner; Cyndi Zeibert, Recording Secretary; and the Star Newspaper.

a) President Stricker presented the Minutes of the Meeting of the Board of Trustees of December 17, 2001 for additions, deletions or corrections.

CONSIDERATION OF  
MINUTES OF REGULAR  
BOARD MEETING

The following corrections were made:

1. Page 12-179-01, first paragraph, fourth sentence should read: "This program is designed to study the economics of all properties from the Indiana State Line to New Lenox, ..."

Trustee Green moved to approve the Minutes of the Board of Trustees of December 17, 2001, as corrected. Seconded by Trustee Ashmore.

APPROVAL OF THE  
MINUTES FROM THE  
REGULAR BOARD MEETING  
OF DECEMBER 17, 2001

AYES: (5) Green, Johnson, Ashmore,  
Motton, and Maxwell

NAYS:(0)

ABSTAIN: (0)

ABSENT: (1) Brown

CONSIDERATION OF  
FINANCIAL REPORTS

SALARY, OVERTIME AND

BOARD OF TRUSTEES

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01-02-02

a) President Stricker presented the Salary, Overtime and Accounts Payable for approval.

Trustee Green moved to accept the Salary, Overtime and Accounts Payable as submitted. Seconded by Trustee Maxwell.

AYES: (5) Green, Johnson, Ashmore, Motton, and Maxwell

NAYS:(0)

ABSTAIN: (0)

ABSENT: (1) Brown

a) Mary Britton, Director of Finance, presented the Treasurer’s Report for November 2001.

Trustee Green moved to accept the Treasurer’s Report for November 2001 as presented. Seconded by Trustee Ashmore.

AYES: (5) Green, Johnson, Ashmore, Motton, and Maxwell

NAYS:(0)

ABSTAIN: (0)

ABSENT: (1) Brown

a) President Stricker read a Proclamation recognizing Martin Luther King and proclaiming Monday, January 21, 2002 as Martin Luther King Day in the Village of Matteson.

b) President Stricker read a Proclamation in support of the Girl Scout Program and proclaimed January 28 through February 3, 2002 as Girl Scout Cookie Sale time in the Village of Matteson.

Trustee Ashmore wished all a Happy New Year. He reported that he had attended the Housing and Human Relations Commission meeting on Wednesday, January 2, 2002. They heard presentation from two developers of ideas they had to construct low-to-moderate income apartment units – one complex to be over in the Southwick area, (I-57 and Lawrence Manor) and the other complex would be adjacent to the Village Hall. The residents at the meeting, as well as most of the Commissioners expressed concern of such projects being built in the Village of Matteson. As the Board liaison to the Housing and Human Relations Commission, he expressed concern of the potential negative impact that such projects might have in relation to our current economic development efforts. He was also concerned with the lack of definitive information and unanswered questions. The Commission did not consider either one of the proposals and tabled them, perhaps to consider

ACCOUNTS PAYABLE

APPROVAL OF THE SALARY, OVERTIME AND ACCOUNTS PAYABLE

TREASURER’S REPORT – NOVEMBER 2001

APPROVAL OF THE TREASURER’S REPORT FOR NOVEMBER 2001

COMMENTS BY VILLAGE OFFICIALS

TRUSTEE COMMITTEE REPORTS

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them at a later time. The positive aspect of the meeting was the fact that there were quite a bit of resident input. He reminded the Board to mark their calendar for Saturday, March 2, 2002 for the Village Conference to be held at Lincoln Mall from 8:30 a.m. to 1:00 p.m. Further information to follow later.

Trustee Green received the economic development packet put together by Judy Haldane and Toni Ashmore to be distributed to the businesses in Matteson. She thought it was a good promotional idea, and the brochure was excellent. She did attend the employee luncheon, and commented the cooks did an excellent job. She reported the Museum would be having a meeting next Monday, and she plans to come back to this board to show some of the changes they would like made in their capacity as an advisory board to the Museum. They want to discuss more community involvement programming, volunteer training, and so forth. She will report to this board at the next meeting and ask for approval of what this Board thinks the scope of the Museum should be.

(Trustee Brown arrived at 7:46 p.m.)

Trustee Motton wished all a Happy New Year, and in light of the Proclamation for the Girl Scout Cookie Sale, he has two daughters whom are Girl Scouts, if anyone is looking for any Girl Scout Cookies.

Trustee Maxwell wished everyone a Happy New Year. She also attended the Housing and Human Relations Commission on January 2. It was very informative. The audience asked many valuable questions. She encouraged everyone to come out for the Martin Luther King Ceremony at Lincoln Mall on January 21, 2002 at 8:30 a.m. She also stated there would be a Public Safety Meeting on January 29, 2002 at 7:30 p.m. at the Village Hall.

Trustee Johnson wished everyone a Happy New Year.

Trustee Brown apologized for arriving late. He wished everyone a Happy New Year. He stated one of the developers, (who had attended the Housing and Human Relations Commission meeting), also made a presentation at the Plan Commission Meeting, of which he was in attendance. These developers were asked a lot of questions, of which they didn't seem to have the answers. He remarked that the residents of Matteson are very intelligent and know the impact of the different situations presented. These developers also would need approval from the Plan Commission before anything could come to light.

President Stricker stated he was informed of these developers who were present at the Commission meetings, and they definitely have some homework to accomplish. It would behoove them to work with staff to try and resolve and clarify the

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situation.

Administrator Mekarski stated that if the matter presented by these developers were to come before the board, it would be on January 22, 2002; providing they met with the requirements of the Plan Commission, which meets on January 17, 2002.

President Stricker stated there would be an Economic Development Meeting on Thursday morning, January 10th; the Consensus Luncheon would be on Monday, the 14th, and Tuesday, January 15, 2002 the Board would be meeting with our Finance Coordinators, Ehlers & Associates. He reminded everyone that the Property Tax Appeal Seminar would be on Tuesday, January 8th at the Village Hall, at which a Cook County representative would be available to answer questions, and offer some tips and ideas about their own tax bills.

President Stricker stated the next item on the agenda, regarding the Presentation by Rich Township on a Coalition Building Institute Workshop would not occur. Rich Township called today and asked to postpone the presentation until a later date.

President Stricker referred to Opportunity for Public Comment.

Ron Cappelletti, 427 Lilac Lane of Maplebrook – stated he was here in regards to the restoration of the wetlands. He thanked Mr. Ramsey for asking himself and others in the audience, in representation of Maplebrook, to be on the committee to discuss the proposed wetland restoration project. They were here tonight to introduce themselves to the Board. Committee members present were: William Zibrida, 435 Lilac, remarking that the committee appointed Ron Cappelletti as chairperson; Arlene Zibrida, 435 Lilac; Susan Cappelletti, 427 Lilac; Linda Wilk, 429 Lilac (commenting she was the person who submitted the aerial views of the wetlands to the Board); Robert McMinn, 422 Lilac; Richard Riner, 454 Hibiscus; and Stan Orzula, 432 Lilac.

OPPORTUNITY FOR PUBLIC  
COMMENT

President Stricker explained for clarification that the Parks & Recreation is a department of the Village, it is not it's own District – just like the Police Department and Public Works are departments. He stated Mr. Ramsey has kept the Board up to date on these discussions, as well as the Parks and Recreation meetings regarding the Cowhey Property. The Board looks to Mr. Ramsey for his direction and guidance and recommendation. Trustee Motton is the Board's number one liaison representative to the Parks and Recreation Committee. Two of the other Trustees also serve on that commission as well. The Board tries to have staff, personnel and Trustees stay in tune with the concerns of the matters at hand. President Stricker thanked them all for attending and introducing themselves.

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Director Ramsey stated they have agreed to meet on Tuesday at 7:30 p.m. on January 15, 2002 at the Matteson Community Center. He hopes that the Committee and Parks Commission can work, and work, and work toward the final details of the Cowhey property.

President Stricker reminded all that the 15<sup>th</sup> is an extra special night for the Board – meeting with the finance coordinators of Ehlers and Associates – so they will leave the Parks and Recreation meeting in the fine hands of Director Ramsey and the Commission.

1) On Thursday, December 20, 2001, sealed bids were opened and read for the purpose of awarding a contract for Port-a-potty services for the Parks & Recreation Department's Parks system and the Matteson Fest in the 2002-2003 FY Budget. This service will include a total of 11 units throughout our Park system for a 6-month period of time, and 12 units, which will be utilized at the Matteson Fest in June. The following bids were received:

CONSIDERATION OF BIDS  
AND AWARDING OF  
CONTRACTS

PORT-A-POTTIES FOR  
NEIGHBORHOOD PARKS  
AND MATTESON FEST

<u>VENDORS</u>	<u>PARK</u>	<u>FEST</u>	<u>DONATION</u>	<u>TOTAL</u>
Service Sanitation, Inc. - Gary, IN	\$ 7,392	\$ 1,204	None	\$ 8,596
Drop Zone Portable Service - Frankfort, IL	\$ 6,600	\$ 1,500	\$ 1,000	\$ 7,100
Portable John, Inc. Lockport, IL	\$ 6,320.16	\$ 900	None	\$ 7,220.16
Wilson Rental, Inc. Homewood, IL	\$ 6,435	\$ 895	\$400	\$ 6,930

Therefore, based upon the quality of service received in the previous year, and the considerable donation towards the Matteson Fest, it is recommended that the Board of Trustees approve the bid as submitted by Drop Zone Portable Service of Frankfort, IL in the amount of \$ 7,100.

Director Ramsey noted that the lowest bid was from Wilson Rental, but they prefer that the Board does not accept that bid, due to the fact that as they attempted to add up the work sheet that Wilson provided, their math did not come out to what they thought it should be. There seemed to be some errors there that were not defined. The other aspect of their choice was that Drop Zone had the contract from last year and the Parks Maintenance Group worked diligently with this group. They had some problems with vehicles driving through the parks and have worked with Drop Zone to clear up that problem. Parks Department does not want to have that same problem again the following year by bringing someone new in for the minor difference of two hundred dollars. At this time he felt it was advantageous to

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stay with the service from the previous year.

Trustee Ashmore asked how the donation amount fit it in the decision of awarding of the contract, and why was it listed in the bid proposal information.

Director Ramsey stated it has always been part of the bid sheet. They list what they would charge for the Fest and with their donation they become a sponsor for the Fest. So it is a service they would provide to us, and in turn they receive a sponsor ad they would receive at that rate.

Trustee Ashmore stated, for public record information, the way it reads from the public standpoint, the donation listed by the person with the higher bid could be misconstrued as collusion. Therefore he suggests the donation part of the bid should be set forth the way Director Ramsey explained, or not be put in at all.

Director Ramsey apologized for the confusion and stated there is no intent of collusion.

Trustee Green agreed with Trustee Ashmore, and felt the bid information should be left out. The fact that the quality was better and Park personnel are used to working with them should be the basis for accepting their bid.

Director Ramsey explained no money is being received as far as the donation; it is just a reduction in cost to the Village.

Trustee Johnson added that if there was an error in the bid, the bid should be thrown out.

Director Ramsey stated he should revise their own worksheet for next year to help clarify and reduce any errors in the future.

President Stricker agreed that would be advisable, but, in the mean time, this proposal has been brought before the board for proposed action, of these four companies and their breakdowns.

Attorney Perozzi commented, from a legal standpoint, this bid should be sent back to the committee to make a recommendation without any regard to the donation. He thinks the donation factor should be removed. He referred to the fact that you don't always have to award to the lowest bidder, but to the best bidder. And if it is the best, but not the lowest, there should be some basis as to why the bid was considered the better bid. He recommended to the Board, from a legal standpoint, the donation part should be taken out of this bid information. The amount of the past years donation is really irrelevant.

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Administrator Mekarski stated the Ehlers Group would be working with the staff in looking at bidding and solicitation procedures, and hopes to codify them into a formal policy.

Trustee Motton moved that the Board of Trustees table the Port-a-Potty bid at this time to resubmit to the committee for further evaluation and bring it back to the Board at a later time. Seconded by Trustee Green.

AYES: (6) Green, Johnson, Brown, Ashmore,  
Motton, and Maxwell

NAYS:(0)

ABSTAIN: (0)

ABSENT: (0)

2) On Thursday, December 6, 2001, sealed bids were opened and read for the purpose of awarding the Sportswear Apparel and Silk Screening services for the Parks & Recreation Department for the 2002-2003 FY Budget. This process has been broken out into two (2) separate proposals; Part I regarding Sports Apparel for our leagues, and Part II regarding apparel for our Day Camp & Kiddie Camp program, Staff shirts, and Special Event shirts for the Matteson Fest. Bids were solicited to 20 different screen-printing vendors, but only six (6) bids were returned for the Bid Opening:

VENDORS	PART I	PART II	PURCHASING OF APPAREL AND SILK SCREEN SERVICES
Sunburst Sportswear, Inc. Lombard, IL	\$ 8,568.88	\$ 3,984.88	
Circle Creations (*) Chicago, IL	No Bid (*)	\$ 9,220.04	
KB Sports & Graphics Palos Hills, IL	\$ 9,339.15	\$ 4,944.25	
MJ Sports Bloomingdale, IL	\$ 9,677.25	\$ 6,073.70	
Trophies & Awards Ltd. Steger, IL	\$ 9,332.30	\$ 6,051.50	
DH Enterprises Richton Park, IL	\$ 7,978.80	\$ 4,586.25	

(\*) Indicates that this Vendor did not meet the Bid Specification at the time of the bid opening.

Trustee Motton moved that the Board of Trustees approve the bid for Part I as

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submitted by DH Enterprises of Richton Park in the amount of \$7,978.80, and approve the bid for Part II as submitted by Sunburst Sportswear, Inc. in the amount of \$3,984.88. Seconded by Trustee Brown.

AYES: (6) Green, Johnson, Brown, Ashmore,  
Motton, and Maxwell

NAYS:(0)

ABSTAIN: (0)

ABSENT: (0)

3) At the December 17, 2001 Board Meeting the Village Board approved our proposal for providing specific and excess insurance for our Employee Health Insurance Program through Lincoln Reinsurance/Lincoln National Life. Shortly after that meeting the company placed unacceptable qualifications on this coverage, which resulted in staff revising its recommendation on the provider for this insurance coverage. We have renegotiated the rates with our current carrier, Boston Mutual Insurance Company, and are now recommending that this coverage continue to be provided through Boston Mutual for the 2002 calendar year.

A revised spreadsheet was attached for the Board, showing the final rates provided by Boston Mutual. It is projected that the maximum cost under this program could result in an increase of 24.95% (\$311,969) for the year. The December 17<sup>th</sup> action also authorized our Third Party Administration and Prescription Service Provider for the 2002 year. No change is proposed for those services.

CONSIDERATION OF 2002  
HEALTH INSURANCE  
RENEWAL REVISION

Trustee Motton moved that the Board of Trustees authorize the purchase of our Excess Insurance (specific and aggregate) through Boston Mutual Insurance Company for the 2002 Calendar Year Employee Health Insurance Program. Seconded by Trustee Brown.

AYES: (6) Green, Johnson, Brown, Ashmore,  
Motton, and Maxwell

NAYS:(0)

ABSTAIN: (0)

ABSENT: (0)

4) The Plan Commission recommended approval of a Final Plat for Ridgeland Manor, Phase VI, located between Patricia Drive and Old Plank Boulevard and Sophia Drive and Whitney Drive on January 3, 2002, with the following conditions:

1. The applicant must provide a written statement signed by the utility company attesting to the suitability of the easements. Robert Huguelet will provide a letter from the utility company before this plat is recorded

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01-09-02

2. A landscape plan must be submitted to Staff for an administrative review and approval for the landscaped buffer between the town home lots and US 30 before the phase that includes the US 30 frontage is recorded.

This plat includes 33 single-family residential lots that will be an expansion of the existing subdivision.

According to Section 151.11(A)(3)(d) of the Subdivision Code, approval of the Final Plat is intended to be automatic if the plat conforms closely to the approved Preliminary Plat and approved engineering plans. Staff finds that the submitted Final Plat conforms to the previously approved Preliminary Plat for Ridgeland Manor II and is in compliance with the Subdivision Code.

Trustee Brown moved the Board approve a Final Plat for Ridgeland Manor, Phase VI, as presented. Seconded by Trustee Johnson.

AYES: (6) Green, Johnson, Brown, Ashmore, Motton, and Maxwell

NAYS:(0)

ABSTAIN: (0)

ABSENT: (0)

No New Business at this time.

5) Trustee Ashmore requested an Executive Session at 8:45 p.m. under the Open Meetings Act, Section 2(c)(2) Collective Bargaining, with a need to reconvene. Seconded by Trustee Green.

AYES: (6) Green, Johnson, Brown, Ashmore, Motton, and Maxwell

NAYS:(0)

ABSTAIN: (0)

ABSENT: (0)

Administrator Mekarski reminded the Board that on the 14<sup>th</sup> of January, Mr. Floyd Butler will be bringing his entire team to the workshop to present his proposal for the Village Common site, and on the 15<sup>th</sup> of January is the financial management meeting with Ehlers.

Director Ramsey reminded the Board that the PARC meeting has been changed from January 22<sup>nd</sup> to January 29<sup>th</sup> to allow the Board to attend the meeting.

OLD BUSINESS

CONSIDERATION OF A FINAL PLAT FOR RIDGELAND MANOR, PHASE VI, LOCATED BETWEEN PATRICIA DRIVE AND OLD PLANK BOULEVARD AND SOPHIA DRIVE AND WHITNEY DRIVE

NEW BUSINESS

OTHER BUSINESS

REQUEST FOR EXECUTIVE SESSION

Clerk Grisco stated she, too, lives in Maple Brook, and is also concerned about the new plans regarding the wetlands.

President Stricker asked Clerk Grisco to call the roll after reconvening from Executive Session at 9:27 p.m.

Clerk Grisco called the roll and the following Trustees answered present:

Shirley Green  
Allan Johnson  
Sam Brown  
Andre' Ashmore  
Nathaniel Motton Jr.  
Allene Maxwell

Administrator Mekarski and Chief Park provided a written memorandum which outlines the negotiations as directed by the Board. A summary is as follows:

RECONVENE FROM  
EXECUTIVE SESSION

Subsequent to the ratification of the fire contract, the Board met with David Mekarski, Chief Burnson and Attorney Ron Kramer and authorized opening negotiations with the Fraternal Order of Police to address issues of parity and equity in pay and residency, as well as open a dialogue with the union representatives about exploring health insurance options for the Village.

A tentative agreement was reached between Management and the FOP Bargaining Team on November 21, 2001, and was ratified by the union on December 14, 2001. The tentative agreement includes the following:

- the extension of a contract period that expires on April 30, 2006, adding three years to the existing contract;
- cost of insurance premiums that will be at the same rate as regular, full time management and non-represented employees covered by the Village's medical insurance plan(s);
- acceptance of the residency as established in the fire contract; and by a side-letter of agreement, the residency language will not be a subject of bargaining in the negotiations for the successor contract;
- the creation of a committee chaired by the Village Administrator and employee representatives from all departments to share information of interest and address issues of concerns among all employee groups, contractual and non-contractual; and,
- the creation of a Village-wide employee insurance committee to study

RATIFICATION OF THE  
LABOR AGREEMENT  
BETWEEN THE ILLINOIS  
FRATERNAL ORDER OF  
POLICE COUNCIL LODGE  
163 AND THE VILALGE OF  
MATTESON FOR THE TERM  
OF JANUARY 7, 2002 TO  
APRIL 30, 2003 AND FOR  
THE TERM OF MAY 1, 2003  
TO APRIL 30, 2006.

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health insurance options affecting the existing insurance plan and providing new contractual insurance language that provides the same medical, dental, prescription and disability income insurance plan(s) as provided for regular, full time management and non-represented employees. However, if any changes are implemented beginning in the calendar year 2003 that are not considered to be substantially similar in coverage and benefits to the existing insurance coverage and benefits, it is agreed that the insurance coverage language will revert to the language in the existing contract.

The proposed contract calls for a wage increase of .5% retroactive to May 1, 2001, an additional 1% (total of 4%) increase effective May 1, 2002, a 4% effective May 1, 2003 (additional year), and a pay indexing agreement for the subsequent two additional years of 2004 and 2005 of 3.5% or CPI-U plus .5%, not to exceed 5% total annual base pay increase. The union entered into an agreement that the pay indexing is unprecedented and will not be addressed in any future interest arbitrations. Also, the changes are consistent with the rates approved for the IAFF, and will achieve equity between Police and Fire Service.

Following ratification by the Board, the contract will be prepared and presented for two terms, May 1, 2001 - April 30, 2003 (which was the original conclusion of the existing contract) and for the period of May 1, 2003 to April 30, 2006. Should the Board wish to ratify this contract, once the meeting has adjourned to open session, two motions will be required.

Trustee Maxwell moved to adopt the Labor Agreement between the Illinois Fraternal Order of Police Council Lodge 163 and the Village of Matteson for the term of January 7, 2002 to April 30, 2003. Seconded by Trustee Ashmore.

AYES: (6) Green, Johnson, Brown, Ashmore,  
Motton, and Maxwell

NAYS:(0)

ABSTAIN: (0)

ABSENT: (0)

Trustee Maxwell moved to adopt the Labor Agreement between the Illinois Fraternal Order of Police Council Lodge 163 and the Village of Matteson for the term of May 1, 2003 to April 30, 2006. Seconded by Trustee Johnson.

AYES: (6) Green, Johnson, Brown, Ashmore,  
Motton, and Maxwell

NAYS:(0)

ABSTAIN: (0)

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01-012-02

ABSENT: (0)

Administrator Mekarski thanked Chief Park for his work on the ratification of this contract. The ratification of this contract is no small task. The ratification by rank and file has demonstrated a respect for the leadership and command of Chief Park.

Trustee Green moved to adjourn the Regular Meeting of the Board of Trustees at 9:30 p.m. Seconded by Trustee Brown.

AYES: (6) Green, Johnson, Brown, Ashmore,  
Motton, and Maxwell

NAYS:(0)

ABSTAIN: (0)

ABSENT: (0)

Respectfully Submitted,

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Dorothy Grisco, Village Clerk

ADJOURNMENT