

MINUTES OF A MEETING  
OF THE BOARD OF TRUSTEES  
HELD AT THE VILLAGE HALL  
4900 VILLAGE COMMONS, MATTESON, ILLINOIS  
ON THIS 5<sup>TH</sup> DAY OF SEPTEMBER 2017

President Chalmers-Currin, called the meeting to order at 7:30 p.m.

CALL TO ORDER

The Village Clerk called the roll and the following Trustees answered present:

ROLL CALL

- Sam Brown (arrived at 7:35 p.m.)
- Veloid Cotton, Sr.
- Paula Farr
- Andre Satchell
- Adam Shorter, III

PLEDGE OF ALLEGIANCE

Also present were: Brian D. Mitchell, Village Administrator; Village Attorney Felicia L. Frazier, Odelson Sterk, LTD; Anthony Burton, Deputy Village Administrator and Director of Recreational Services; Michael Jones, Police Chief; Ray O. Agbabiaka, Director of Community Development; Ben Wilson, Director of Economic Development; Kathleen Murray, Director of Human Resources; Toni Ashmore, Director of Community Affairs; Bart Gilliam, Director of Public Works; Angie Simington, Deputy Village Clerk/Recording Secretary.

The following Trustee(s) was absent:

- Bridget Dancy

Victor Holmes said that a petition was circulated amongst the residents of his subdivision to request that the pot holes in the street(s) within the subdivision be repaired by the Village. The Village Administrator said that request was already being worked on by Staff and is an item on the Agenda for tonight. The Village Administrator advised that the pot holes will be repaired before the Winter season.

OPPORTUNITY FOR PUBLIC COMMENT

CONSENT AGENDA

Trustee Satchell made a Motion to approve the Consent Agenda as presented. Seconded by Trustee Brown.

- AYES: (5) Brown, Cotton, Farr, Satchell, Shorter
- NAYS: (0)
- ABSTAIN: (0)
- ABSENT: (1) Dancy

CONSIDERATION OF MINUTES

Board of Trustees Strategic Plan Minutes July 7, and 8, 2017

Board of Trustees Meeting of August 21, 2017

CONSIDERATION OF FINANCIAL REPORTS  
Salary Overtime and Accounts Payable

C. CONSIDERATION OF BIDS AND AWARDING OF CONTRACTS

Consideration of a Resolution approving contract with Municipal Software, Inc. for the Implementation of Local Administrative Adjudication Software

Consideration of a Resolution awarding the contract for the FY-18 sidewalk replacement program to the low bidder, JJ Newell Concrete Contractors

Consideration of a Resolution awarding the contract for the FY-18 maintenance program to the low bidder, Iroquois Paving of Watseka, IL

ITEMS REMOVED FROM ACTIVE AGENDA  
(This item was inadvertently remitted from Consent Agenda Motion)

Consideration of an Ordinance accepting the donation from SA Challenger to the Village of Matteson

A. CONSIDERATION OF MINUTES

1. Board of Trustees Strategic Plan Minutes July 7, and 8, 2017- Approved by Omnibus Vote.

2. Board of Trustees Meeting of August 21, 2017-Approved by Omnibus Vote.

B. CONSIDERATION OF FINANCIAL REPORTS

1. Salary Overtime and Accounts Payable – Approved by Omnibus Vote

C. CONSIDERATION OF BIDS AND AWARDING OF CONTRACTS

1. Board of Trustees adopt a Resolution approving contract with Municipal Software, Inc. for the Implementation of Local Administrative Adjudication Software, as presented. – Approved by Omnibus Vote

2. Board of Trustees adopt a Resolution awarding the contract for the FY-18 sidewalk replacement program to the low bidder, JJ Newell Concrete Contractors at the unit prices submitted totaling \$69,525.40, as presented. - Approved by Omnibus Vote

3. Board of Trustees adopt a Resolution awarding the contract for the FY-18 maintenance program to the low bidder, Iroquois Paving of Watseka, IL at the unit prices submitted totaling \$419,545.00 as presented. - Approved by Omnibus Vote

Trustee Brown made a Motion to pass an Ordinance accepting the donation from SA Challenger to the Village of Matteson, as agreed and presented. Seconded by Trustee Satchell.

AYES: (5) Brown, Cotton, Farr, Satchell, Shorter

NAYS: (0)  
ABSTAIN: (0)  
ABSENT: (1) Dancy

ACTIVE AGENDA

NEW BUSINESS

Consideration of an Ordinance  
adopting a first amendment to  
the Fiscal year 2017/2018  
budget

Trustee Brown made a Motion to pass an Ordinance adopting a first amendment to the Fiscal year 2017/2018 budget as presented. Seconded by Trustee Satchell.

AYES: (5) Brown, Cotton, Farr, Satchell, Shorter  
NAYS: (0)  
ABSTAIN: (0)  
ABSENT: (1) Dancy

COMMENTS BY VILLAGE  
OFFICIALS

Trustee Farr said that the Rich Township Office is open for property tax appeals through October 2<sup>nd</sup>. She also commended the Matteson Police Department for apprehending the individual(s) involved in the recent bank robbery that occurred in the Village and that all funds have been returned to the bank.

Trustee Cotton said that he was impressed with the attendance at the Matteson Bears Little League opening day and he commended Director Burton and Staff.

Trustee Satchell commended the Police Department regarding the bank robbery and he asked if the Taste of Matteson always occurs the same day as the Illinois Municipal League (IML) Conference. Ms. Ashmore said that the room is donated by the Holiday Inn and that was the date available.

Trustee Shorter commended Mr. Burton and Staff for a successful Matteson Bears opening day and he commended the Police Chief regarding the bank robbery.

The Village President thanked the Police Chief concerning the bank robbery as well as the Police Departments in surrounding communities for assisting in apprehending the suspect(s). She also thanked everyone involved in presenting the hosting application to the Little League Organization.

ADJOURNMENT

Trustee Brown made a Motion to Adjourn the Meeting at 7:48 p.m.  
Seconded by Trustee Shorter.

AYES: (5) Brown, Cotton, Farr, Satchell, Shorter  
NAYS: (0)  
ABSTAIN: (0)  
ABSENT: (1) Dancy

Respectfully Submitted,

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Yumeka Brown, Village Clerk