

MINUTES OF A MEETING
OF THE BOARD OF TRUSTEES
HELD AT THE VILLAGE HALL
4900 VILLAGE COMMONS, MATTESON, ILLINOIS
ON THIS 21ST DAY OF AUGUST 2017

President Chalmers-Currin, called the meeting to order at 7:30 p.m.

CALL TO ORDER

The Village Clerk called the roll and the following Trustees answered present:

ROLL CALL

Sam Brown
Veloid Cotton, Sr.
Paula Farr
Andre Satchell
Adam Shorter, III

PLEDGE OF ALLEGIANCE

Also present were: Brian Mitchell, Village Administrator; Village Attorney Felicia L. Frazier, Odelson Sterk, LTD; Anthony Burton, Director of Recreational Services; Michael Jones, Police Chief; Robert Debeikis, Deputy Police Chief; Ray O. Agbabiaka, Director of Community Development; Chris Schwalbe, Fire Chief; Ben Wilson, Director of Economic Development; LaVern Murphy, Deputy Director of Economic Development; Kathleen Murray, Director of Human Resources; Toni Ashmore, Director of Community Affairs; Gordon Hardin, Superintendent of Public Works; Angie Simington, Deputy Village Clerk/Recording Secretary.

The following Trustee(s) was absent:

Bridget Dancy

Eric Mantel said that Matteson Town Center is improving, that he would like to have better signage for his business and he invited everyone to his grand opening.

OPPORTUNITY FOR
PUBLIC COMMENT

Mel Williams asked if the Deputy Village Administrator Position is a paid position. The Village President said yes.

The Village Attorney advised the Board to table item 6A3 (Board of Trustees Strategic Plan Minutes July 7 and 8 2017 as there was an issue with viewing the documents on the computer.

CONSENT AGENDA

Trustee Cotton requested items 6A4 and 6A5 (Public Hearing Minutes of July 17, 2017 and Board of Trustee Meeting of July 17, 2017) be removed for further discussion.

Trustee Farr made a Motion to approve the Consent Agenda except items 6A3, 6A4, and 6A5. Seconded by Trustee Brown.

- AYES: (5) Brown, Cotton, Farr, Satchell, Shorter
- NAYS: (0)
- ABSTAIN: (0)
- ABSENT: (1) Dancy

A. CONSIDERATION OF MINUTES

- 1. Board of Trustees Meeting of June 19, 2017 – Approved by Omnibus Vote
- 2. Special Board of Trustees Meeting of June 26, 2017 – Approved by Omnibus Vote
- 3. Board of Trustees Strategic Plan Minutes July 7, and 8, 2017 (REMOVED)
- 4. Public Hearing Minutes of July 17, 2017 (REMOVED)
- 5. Board of Trustees Meeting of July 17, 2017 (REMOVED)

B. CONSIDERATION OF FINANCIAL REPORTS

- 1. Salary Overtime and Accounts Payable – Approved by Omnibus Vote

C. NEW BUSINESS

- 1. Board of Trustees pass an Ordinance declaring certain items surplus and eligible for auction or to be destroyed, as presented. – Approved by Omnibus Vote
- 2. Board of Trustees approve a Temporary Class “H” Liquor License to St. Lawrence O’Toole Parish for its O’Toole Family Fun Day to be held on September 3, 2017 - Approved by Omnibus Vote
- 3. Board of Trustees pass an Ordinance amending Chapter 111 entitled “Alcoholic Beverages” of the Code of Ordinance of the Village of Matteson, decreasing the number of class “F” Liquor Licenses by one.

CONSIDERATION OF MINUTES

- Board of Trustees Meeting of June 19, 2017
- Special Board of Trustees Meeting of June 26, 2017
- Board of Trustees Strategic Plan Minutes July 7, and 8, 2017 (REMOVED)
- Public Hearing Minutes of July 17, 2017 (REMOVED)
- Board of Trustees Meeting of July 17, 2017 (REMOVED)

CONSIDERATION OF FINANCIAL REPORTS

Salary Overtime and Accounts Payable

C. NEW BUSINESS

Consideration of Ordinance declaring certain items surplus and eligible for auction or to be destroyed

Consideration of Class “H” Liquor License to St. Lawrence O’Toole Parish for its O’Toole Family Fun Day

Consideration of Ordinance amending Chapter 111 entitled “Alcoholic Beverages” of the Code of Ordinance of the

Village of Matteson,
decreasing the number of class
“F” Liquor Licenses

ITEMS REMOVED FROM
CONSENT AGENDA

Consideration of Board of
Trustee Strategic Plan Minutes
July 7 and 8 2017

Trustee Satchell made a Motion to table the consideration of Board of
Trustees Strategic Plan Minutes July 7 and 8 2017 to the September 5, 2017
Meeting. Seconded by Trustee Farr.

AYES: (5) Brown, Cotton, Farr, Satchell, Shorter
NAYS: (0)
ABSTAIN: (0)
ABSENT: (1) Dancy

It was determined that there was no question concerning the July 17, 2017
Public Hearing Minutes.

Consideration of Public
Hearing Minutes of July 17,
2017

Trustee Brown made a Motion to approve the Public Hearing Minutes of July
17, 2017. Seconded by Trustee Shorter.

AYES: (5) Brown, Cotton, Farr, Satchell, Shorter
NAYS: (0)
ABSTAIN: (0)
ABSENT: (1) Dancy

After some brief discussion concerning the inclusion of the July 17, 2017
financial report in the Board Meeting documents the Board received, it was
determined that the financial report was included.

Consideration of Minutes of
the Board of Trustees Meeting
of July 17, 2017

Trustee Brown made a Motion to approve the Minutes of the Board of
Trustees Meeting of July 17, 2017. Seconded by Trustee Farr.

AYES: (4) Brown, Farr, Satchell, Shorter
NAYS: (0)
ABSTAIN: (1) Cotton
ABSENT: (1) Dancy

ACTIVE AGENDA

OLD BUSINESS

Consideration of a Resolution relating to participation by elected officials in the Illinois Municipal Retirement Fund

Trustee Farr made a Motion to adopt the Resolution relating to participation by elected officials in the Illinois Municipal Retirement Fund, as presented. Seconded by Trustee Brown.

AYES: (5) Brown, Cotton, Farr, Satchell, Shorter
NAYS: (0)
ABSTAIN: (0)
ABSENT: (1) Dancy

Trustee Farr made a Motion to appoint Anthony Burton to the position of Deputy Village Administrator, as presented. Seconded by Trustee Brown.

OTHER BUSINESS

Consideration of appointment of Anthony Burton to the position of Deputy Village Administrator,

AYES: (4) Brown, Farr, Satchell, Shorter
NAYS: (0)
ABSTAIN: (1) Cotton
ABSENT: (1) Dancy

Trustee Farr congratulated Anthony Burton on the appointment to Deputy Village Administrator and stated that assistance for the Village Administrator was needed.

COMMENTS BY VILLAGE OFFICIALS

Trustee Satchell commended the President regarding the decision to appoint Anthony Burton to the position of Deputy Village Administrator.

Trustee Shorter congratulated Anthony Burton on the appointment to Deputy Village Administrator.

Trustee Brown congratulated Anthony Burton on the appointment to Deputy Village Administrator.

Trustee Cotton said for residents to be careful and shared a scheme that burglars use to enter homes.

Trustee Farr congratulated Community Affairs and Recreational Services Departments for the successful Concert in the Park Event collaboration.

President Chalmers-Currin thanked Chief Jones for accompanying her, Trustee Farr and State Representative Al Riley in the ride around the Village on National Night Out. She also thanked everyone who made the Summer Youth program a success and that she plans to expand the program. She also invited Senior Citizens to the Senior Luncheon to be held on August 23, 2017 at the Village Hall.

Trustee Brown made a Motion to Adjourn the Meeting at 8:42 p.m.
Seconded by Trustee Farr.

ADJOURNMENT

AYES: (5) Brown, Cotton, Farr, Satchell, Shorter
NAYS: (0)
ABSTAIN: (0)
ABSENT: (1) Dancy

Respectfully Submitted,

Yumeka Brown, Village Clerk