

CHAPTER 110: GENERAL BUSINESS LICENSING

Section

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Cross-reference:

Automobile renting occupation tax, see §§ 37.001 et seq.

Automobile renting use tax, see §§ 37.015 et seq.

Hotel accommodations tax, see §§ 37.025 et seq.

Motorcycle leasing and renting, see §§ 73.20 et seq.

Municipal retailer's occupation tax, see §§ 37.045 et seq.

Municipal service occupation tax, see §§ 37.060 et seq.

GENERAL PROVISIONS**§ 110.01 GENERAL BUSINESS LICENSES.**

(A) It shall be necessary to obtain a license from the village in order to engage in any general business or service in the village, provided, however, that if such service or business being conducted in the village consists of displays for trade shows, craft shows, or short term events, and said events are for a period of no more than five consecutive days, and are not held more than three times in any one fiscal year, then in such event, said business or service shall not be required to obtain a general business license as required herein.

(B) In the event there is no specific fee set for the engagement of a particular business or service, then an annual license fee for business or service not otherwise classified shall be in the sum of \$150. If said annual fee is not paid on or before January 31, said annual fee shall be \$200 and if said annual fee is paid after January 31, said annual fee shall be \$250.
('79 Code, § 118.100) (Ord. 957, passed 12-19-77; Am. Ord. 1348, passed 4-18-88; Am. Ord. 1479, passed 9-3-91; Am. Ord. 1659, passed 2-18-97; Am. Ord. 1905, passed 4-21-2003)

§ 110.02 LICENSE REQUIRED.

No person, firm, or corporation shall engage in any of the businesses hereinafter referred to in this title within the municipality without having obtained a license.
('79 Code, § 110.01) (Ord. 381, passed 8-1-49) Penalty, see § 10.99

§ 110.03 APPLICATIONS FOR LICENSES.

Applications for all licenses and permits required by ordinance shall be made in writing to the Village Clerk in the absence of provisions to the contrary. Each application shall state the name of the applicant, the permit or license desired, the location to be used, if any, the time covered, and the fee to be paid. Each application shall contain such additional information as may be needed for the proper guidance of municipal officials in the issuing of the permit or license applied for.
('79 Code, § 110.02) (Ord. 381, passed 8-1-49)

§ 110.04 FORMS FOR LICENSES.

Forms for all licenses, permits, and applications therefor shall be prepared and kept on file by the Village Clerk.
('79 Code, § 110.03) (Ord. 381, passed 8-1-49)

§ 110.05 SIGNATURES.

Each license or permit issued shall bear the signature of the President and the Village Clerk in the absence of any provision to the contrary.

('79 Code, § 110.04) (Ord. 381, passed 8-1-49)

§ 110.06 INVESTIGATIONS.

On the receipt of an application for a license or permit where the ordinances of the municipality require an inspection or investigation before the issuance of such permit or license, the Village Clerk shall refer such applications to the proper officer for making such investigation. The officer charged with the duty of making the investigation or inspection shall do so promptly and make a report thereon favorable or otherwise.

('79 Code, § 110.05) (Ord. 381, passed 8-1-49)

§ 110.07 FEES FOR LICENSES.

(A) In the absence of provisions to the contrary, all fees and charges for licenses or permits shall be paid in advance at the time application therefor is made to the Village Clerk.

(B) When a business is commenced after the beginning of the license year, the annual license fee for the balance of the year will be charged in full, and there shall be no proportionate deduction of the annual fee.

(C) (1) In addition to their business license fee food establishments shall pay an inspection fee in accordance with the following schedule:

<i>Category</i>	<i>Fee</i>
Retail Food Store	\$100
Food Service Establishment	\$200

(2) The category of a food establishment shall be determined in accordance with the definitions of **RETAIL FOOD STORE** and **FOOD SERVICE ESTABLISHMENT** as contained in the Illinois Department of Public Health's publications titled "*Retail Food Store Sanitation Code*" and "*Food Service Sanitation Code*", respectively

('79 Code, § 110.06) (Ord. 381, passed 8-1-49; Am. Ord. 1137, passed 4-5-82; Am. Ord. 1905, passed 4-21-2003)

§ 110.08 TERMINATION OF LICENSES.

(A) Commencing on May 1, 1997, all annual licenses that are issued shall terminate on December 31, 1997. All annual licenses issued on or after January 1, 1998, shall terminate on December 31 of the year issued.

(B) Notwithstanding the above, all licenses issued pursuant to Chapter 111, Alcoholic Beverages, shall continue to terminate on April 30 next following its issuance.
(‘79 Code, § 110.07) (Ord. 381, passed 8-1-49; Am. Ord. 1659, passed 2-18-97)

§ 110.09 BUILDING AND PREMISES.

No licenses shall be issued for the conduct of any business if the premises and the building to be used for the purpose do not fully comply with the requirements of the municipality. No licenses or permit shall be issued for the conduct of any business or the performance of any act which would involve a violation of the zoning code of the municipality.
(‘79 Code, § 110.08) (Ord. 381, passed 8-1-49)

§ 110.10 TRANSFER; CHANGE OF LOCATION.

(A) Licenses issued may be transferred by the original licensee, provided that written notice thereof is given to the Village Clerk within ten days before the transfer is made.

(B) The location of any licensed business or occupation may be changed provided ten days notice thereof is given to the Clerk, in the absence of any provision to the contrary, provided the building, zoning, and fronting consent requirements of the municipal ordinances are complied with.
(‘79 Code, § 110.09) (Ord. 381, passed 8-1-49)

§ 110.11 INSPECTIONS OF THE PREMISES.

Whenever inspections of the premises used for or in connection with the operation of a licensed business or occupation are provided for or required by ordinance, or are reasonably necessary to secure compliance with any ordinance provisions or to detect violations thereof, it shall be the duty of the licensee or the person in charge of the premises to be inspected to admit thereto any proper official of the municipality for the purpose of making such inspection at any reasonable time that admission is requested.
(‘79 Code, § 110.10) (Ord. 381, passed 8-1-49) Penalty, see § 10.99

§ 110.12 BUSINESS NOT TO BE A NUISANCE.

No business, whether licensed or not, shall be so conducted or operated as to amount to a nuisance in fact.

('79 Code, § 110.11) (Ord. 381, passed 8-1-49) Penalty, see § 10.99

§ 110.13 REVOCATION OF LICENSES.

Any license or permit may be revoked by the President at any time during the life of such license or permit for any violation by the licensee of this chapter or provisions relating to the license or permit, the subject matter of the license or permit, or to the premises occupied. Such revocation may be in addition to any fine imposed.

('79 Code, § 110.12) (Ord. 381, passed 8-1-49) Penalty, see § 10.99

§ 110.14 POSTING LICENSE.

It shall be the duty of any person conducting a licensed business in the municipality to keep his/her license posted in a prominent place on the premises at all times.

('79 Code, § 110.13) (Ord. 381, passed 8-1-49) Penalty, see § 10.99

§ 110.15 LIGHTING OF OFF-STREET PARKING AREAS.

It is required that all owners, managers, or their agent, be required to illuminate all lights installed in all off-street parking areas located within commercial areas and shopping centers, on all days that business is being conducted, from the period of dusk to and including one hour after the closing of the business establishments located adjacent to the off-street parking area.

('79 Code, § 118.130) (Ord. 1054, passed 5-19-80) Penalty, see § 10.99

CONTRACTORS

§ 110.20 CONTRACTOR LICENSING.

(A) ***CONTRACTOR*** shall mean any person, firm or corporation that has agreed to perform work that is regulated by the building, plumbing, electrical, mechanical and related codes and ordinances of the village for a property owner or his/her agent.

(B) Any contractor intending to perform work for which a permit is required within the corporate limits shall first obtain a license. A license shall be in effect for a period of one year from the date it

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is issued providing the contractor maintains compliance with all of the requirements of this section. The contractor shall make application to the village and pay an annual fee of \$100. In addition, the contractor shall provide proof of general liability insurance written by an insurer licensed to do business in the State of Illinois in the following amounts:

Minimum Coverage

Personal Injury	\$500,000
Property Damage	\$500,000
Workers Compensation	As required by law

The village shall be named as a certificate holder. In addition, all contractors shall post a license and permit bond in the amount of \$10,000 naming the village as obligee. In the event a contractor's insurance or bond is cancelled during the license year, the contractor may reinstate such license or bond and regain active status as a contractor without payment of an additional fee for that year.

(C) In addition to the above requirements, a contractor seeking an electrical contractor's license shall provide evidence of his/her qualifications through one of the following means:

(1) Provide a copy of his/her electrical contractor's license from another municipality or state that performs licensure testing acceptable to the Village Building Commissioner or his/her designee.

(2) Provide proof of passing a residential, journeyman or master electrical exam from a recognized testing service acceptable to the Village Building Commissioner or his/her designee. Contractors passing only a residential exam will be issued permits for residential electrical work only.

(Ord. 1912, passed 5-5-2003)

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