

Rental Information

Matteson Ordinance 97.02 Use Of Facilities:

- Park recreation facilities may be utilized only for the purpose for which they are designed unless special permission is granted by the Director of Recreational Services.
- Park facilities may be reserved or used by groups or organizations upon approval of a park permit issued by the Park and Recreation Department. The party to which a park permit has been granted shall have priority use of the reserved facility.

The Following Facilities Are Available For Your Use By Paid Permit:

Matteson Community Center, 20642 Matteson Avenue

All pricing based on one (1) hour minimum rental time.

Pool Party Room Rental

Pool Parties available MONDAY through THURSDAY 8:00 pm to 10:00 pm, FRIDAY 6:00 pm to 10:00 pm, SATURDAY 1:00 pm to 7:00 pm & SUNDAY 1:00 pm to 5:00 pm.

Rental includes room, set up of tables & chairs, clean up time and hostess. *Pre-approval required.

POOL ROOM A	1-20 People	Pool+Room	Splash Pad+Room	Pool+Splash Pad+Room
	Member	\$ 60/hr	\$ 60/hr.	\$ 60/hr.
Resident	\$ 65/hr.	\$ 65/hr.	\$ 65/hr.	\$ 80/hr.
Non-Resident	\$ 80/hr.	\$ 80/hr.	\$ 80/hr.	\$ 95/hr.
For-Profit Commercial*	\$115/hr.	\$115/hr.	\$115/hr.	\$ 130/hr.
POOL ROOM B	1-20 People	Pool+Room	Splash Pad+Room	Pool+Splash Pad+Room
	Member	\$ 55/hr	\$ 55/hr.	\$ 70/hr.
Resident	\$ 60/hr.	\$ 60/hr.	\$ 75/hr.	
Non-Resident	\$ 75/hr.	\$ 75/hr.	\$ 90/hr.	
For-Profit Commercial*	\$110/hr.	\$110/hr.	\$ 125/hr.	
POOL ROOM A&B	21-40 People	Pool+Room	Splash Pad+Room	Pool+Splash Pad+Room
	Member	\$125/hr	\$125/hr.	\$140/hr.
Resident	\$135/hr.	\$135/hr.	\$150/hr.	
Non-Resident	\$165/hr.	\$165/hr.	\$180/hr.	
For-Profit Commercial*	\$225/hr.	\$225/hr.	\$225/hr.	

Multi-Purpose Room Rental*

	Room 105	Room 102 (Glass Room)	Room 108 or 110	Both Room 108 & 110	Eagle's Nest (incl. Party Host)
	(1-20 people)	(1-40 people)	(1-50 people)	(51-100 people)	(30-40 people)
Member	\$ 30/hr.	\$ 35/hr.	\$ 40/hr.	\$ 75/hr.	\$ 45/hr.
Resident	\$ 35/hr.	\$ 40/hr.	\$ 45/hr.	\$ 85/hr.	\$ 50/hr.
Non-Resident	\$ 50/hr.	\$ 55/hr.	\$ 60/hr.	\$115/hr.	\$ 65/hr.
For-Profit Commercial*	\$ 80/hr.	\$ 85/hr.	\$ 90/hr.	\$175/hr.	\$ 95/hr.

Athletic Field Rental

Matteson Athletic Fields (excluding Matteson Community Center fields) are available to reserve beginning May 1, 2012 at the fees listed below. *The Parks and Recreation Department reserves the right to cancel any rental if the field reserved is not in playable condition due to inclement weather.* For definition of fees, please call the Parks and Recreation Department at 441-4500.

Oakwood Recreation Center Room Rentals: Memorial Park Fieldhouse / Picnic Pavilion Rental Permits

The Oakwood Recreation Center Rooms, Memorial Park Fieldhouse, and Park Pavilions are available for rental by paid permit at the fees listed below. Certain restrictions apply.

RESIDENCY STATUS	PARK PAVILION PERMIT		FIELDHOUSE PERMIT	OAKWOOD RECREATION CENTER ROOM PERMIT	ATHLETIC PERMIT		
	Picnic Fee	Electric Fee	Fee	Fee	Reserve Fee	With Bases	Drag Fee
Matteson Resident	TBA	TBA	TBA	\$55.00/2 hrs. \$25.00 each additional hr.	\$20.00	+\$10.00	+\$20.00
Matteson Business	TBA	TBA	TBA	\$80.00/2 hrs. \$35.00 each additional hr.	\$20.00	+\$30.00	+\$20.00
Matteson Not For Profit	TBA	TBA	TBA	\$25.00/use	n/a	+\$20.00	+\$20.00
Non-Resident	TBA	TBA	TBA	\$80.00/2 hrs. \$35.00 each additional hr.	\$30.00	+\$45.00	+\$30.00
N-R Not For Profit	TBA	TBA	TBA	\$80.00/2 hrs. \$35.00 each add'r hr.	\$20.00	+\$30.00	+\$30.00
N-R Business	TBA	TBA	TBA	\$155.00/2 hrs. \$75.00 each additional hr.	\$30.00	+\$45.00	+\$30.00

Special Criteria Related To All Permits

- No refunds once park is reserved.
- Permits must be filled out and paid in full at least 7 days prior to the date(s) requested.
- Telephone registration for permits is not accepted.
- Village sponsored activities will have first priority.
- Requests must be approved by the Parks & Recreation Department.
- *Proof of residency is required by all Permit applicants to receive the resident rate.*
- NFP must present a current Not For Profit letter from the state to receive these fees.
- Requests for rental refunds must be made 14 days prior to rental date. A \$50 fee will be assessed. Less than 14 days, no refund is given.
- Questions, call 708-441-4500.