

NO. \_\_\_\_\_  
**DO NOT WRITE IN THIS SPACE**

Date \_\_\_\_\_  
 APPLICATION FOR SIGN PERMIT  
**VILLAGE OF MATTESSON, ILLINOIS**  
 (708) 481-8313 Fax (708) 748-2326

(Street Address of Property on Which Improvement is To Be Made)  
**COOK COUNTY • RICH TOWNSHIP**  
 Property Index No \_\_\_\_\_  
 Lot \_\_\_\_\_  
 Subdivision \_\_\_\_\_

| PERMIT FEES    |  |
|----------------|--|
| Bldg \$ _____  |  |
| Elect \$ _____ |  |
| TOTAL \$ _____ |  |

**SIGN PERMIT**  
 TEMPORARY BANNER   
 REAL ESTATE SIGN   
 BUSINESS SIGN

SIGN NO. 1  
 Height \_\_\_\_\_ Width \_\_\_\_\_ Length \_\_\_\_\_  
 TOTAL SQUARE FOOTAGE \_\_\_\_\_  
 Illuminated \_\_\_\_\_ Nonilluminated \_\_\_\_\_  
 Location on the site: \_\_\_\_\_  
 Store Front Dimension (if applicable) \_\_\_\_\_

SIGN NO. 2  
 Height \_\_\_\_\_ Width \_\_\_\_\_ Length \_\_\_\_\_  
 TOTAL SQUARE FOOTAGE \_\_\_\_\_  
 Illuminated \_\_\_\_\_ Nonilluminated \_\_\_\_\_  
 Location on the site: \_\_\_\_\_  
 Store Front Dimension (if applicable) \_\_\_\_\_

ANY ELECTRICAL SIGN MUST HAVE A WEATHER-PROOF DISCONNECT LOCATED AT SIGN

Permission is hereby granted to the applicant to perform the work described above, provided the permit bears the stamp of the Matteson Building Department.  
 This permit is issued subject to compliance of the owner and contractor with all Village Ordinances, Laws, rules and regulations of all other jurisdictions and of the utility companies must be complied with.

Property Owner: \_\_\_\_\_ State: \_\_\_\_\_  
 Present Address: \_\_\_\_\_  
 City: \_\_\_\_\_ State: \_\_\_\_\_  
 Telephone: \_\_\_\_\_  
 Business Tenant: \_\_\_\_\_  
 Address: \_\_\_\_\_  
 City: \_\_\_\_\_ State: \_\_\_\_\_  
 Telephone: \_\_\_\_\_  
 Sign Contractor: \_\_\_\_\_  
 Address: \_\_\_\_\_  
 Telephone: \_\_\_\_\_ License No. \_\_\_\_\_  
 Electrical Contractor: \_\_\_\_\_  
 Address: \_\_\_\_\_  
 Telephone: \_\_\_\_\_  
 Description of Sign \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

As owner of the property, for which this permit is issued and as the applicant for this permit, I expressly agree to conform to all applicable ordinances, rules and regulations of the Village of Matteson.

OWNERS SIGNATURE/AUTHORIZED AGENT (Mandatory)  
 \_\_\_\_\_  
 Applicant's Signature and Title

**APPROVAL STAMP**  
 Estimated cost of Sign complete, including all materials and labor. \$ \_\_\_\_\_  
 Date Approved: \_\_\_\_\_ By: \_\_\_\_\_  
 Date Issued: \_\_\_\_\_ By: \_\_\_\_\_