



Municipal Center

4900 Village Commons
Matteson, IL 60443
708-283-4900
Fax: 708-748-5196
www.vil.matteson.il.us

Administration

Village Administrator
708-283-4911
Office of the Village Clerk
708-283-4950

Community Development

Community Affairs
708-283-4777
Economic Development
708-283-4940
Housing Information Center
708-503-3100
Planning
708-283-4940

Engineering &

Regulatory Services

Building Services
708-481-8313
Fax: 708-748-2326
Engineering
708-283-4940

Finance

708-283-4900
Water Billing Services
708-283-4790

Human Resources

708-283-4949

Recreational Services

4450 W. Oakwood Lane
708-748-1080
Fax: 708-748-1423

Fire Department

3445 211th Street
708-748-5129
Fax: 708-283-6606

Fire Prevention Bureau

708-283-4939
Fax: 708-748-2326

Police Department

20500 S. Cicero Ave.
Administrative Division
708-748-4085
Fax: 708-748-7364
Non-Emergency
708-748-1564

Public Works / Parks Maintenance

21146 Tower Ave.
708-748-1411
Fax: 708-503-3120

PROPERTY MAINTENANCE FAQ

The Village of Matteson requires that all property owners maintain their property in a neat and attractive manner to ensure the quality of property throughout the community. Matteson Building Services regularly inspects the exterior of single family and multifamily dwellings and property for compliance with local codes.

Frequently asked questions:

Q: *What is the maximum allowable height for grass?*

A: 6 inches.

Q: *What is the earliest I can put garbage out for pick-up?*

A: 8 p.m. of the night prior to your scheduled pick-up day.

Q: *If garbage is placed at the curb who should I contact?*

A: Community Service Officers from the Matteson Police Department should be notified at 748-1564.

Q: *Who can I call if a neighbor is collecting garbage on his property?*

A: The Property Maintenance/Zoning Compliance Officer at 481-8313.

Q: *Who should I notify if I see an alteration or addition being built on a weekend without evidence of a building permit?*

A: The Building Services Staff is in the office 8:00 a.m. to 4:30 p.m. Monday through Friday. You can leave a voice mail message at any time or contact Staff during normal business hours.

Q: *My neighbors tree limbs overhang my property line. Who is responsible for the branches?*

A: This is a legal question as defined under civil statutes. The Village cannot advise or require any action be taken unless the conditions represent a public safety hazard.

Q: *Who do I contact if I am interested in a home that I noticed is vacant?*

A: Your first call should be to a real estate agent. If conditions of the property pose a threat, contact the Matteson Police non-emergency number 748-1564.

Q: *What does the Village require for me to sell or rent my home?*

A: An existing structure inspection is required in either case. This inspection assures that minimum health and safety standards are met.

Q: *How many vehicles can I keep on my property?*

A: One trailer or recreational vehicle is allowed provided it is located behind the front building line and kept on a properly installed concrete or asphalt base. Motor vehicles cannot be stored on property, cannot be in disrepair, and



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cannot be parked with a "For Sale" sign. All vehicles must display a current license plate and Village sticker.

Q: *If there is a complaint about a neighbor regarding property maintenance, will the source of the complaint be reported to the offender?*

A: Complaints of this nature are handled by Building Services with discretion anonymously.