

NO. \_\_\_\_\_

Date \_\_\_\_\_

\_\_\_\_\_  
(Street Address of Property of Which Improvement It To Be Made)

**DO NOT WRITE IN  
THIS SPACE**

**APPLICATION FOR SIGN PERMIT  
VILLAGE OF MATTESON, ILLINOIS**  
(708) 481-8313      (708) 503-3105

**COOK COUNTY - RICH TOWNSHIP**

Property Index No \_\_\_\_\_

Lot \_\_\_\_\_

Subdivision \_\_\_\_\_

**SIGN PERMIT**

TEMPORARY BANNER

REAL ESTATE SIGN

BUSINESS SIGN

**PERMIT FEES**

Bldg \$ \_\_\_\_\_

Elect \$ \_\_\_\_\_

TOTAL \$ \_\_\_\_\_

**SIGN NO. 1**

Height \_\_\_\_\_ Width \_\_\_\_\_ Length \_\_\_\_\_

TOTAL SQUARE FOOTAGE \_\_\_\_\_

Illuminated \_\_\_\_\_ Non-Illuminated \_\_\_\_\_

Location on the site: \_\_\_\_\_

Store Front Dimension (if applicable) \_\_\_\_\_

**SIGN NO. 2**

Height \_\_\_\_\_ Width \_\_\_\_\_ Length \_\_\_\_\_

TOTAL SQUARE FOOTAGE \_\_\_\_\_

Illuminated \_\_\_\_\_ Non-Illuminated \_\_\_\_\_

Location on the site: \_\_\_\_\_

Store Front Dimension (if applicable) \_\_\_\_\_

**ANY ELECTRICAL SIGN MUST HAVE A WEATHER-PROOF  
DISCONNECT LOCATED AT SIGN**

Property Owner: \_\_\_\_\_

Present Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_

Telephone: \_\_\_\_\_

Business Tenant: \_\_\_\_\_

Present Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_

Telephone: \_\_\_\_\_

Sign Contractor: \_\_\_\_\_

Present Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_

Telephone: \_\_\_\_\_

Electrical Contractor: \_\_\_\_\_

Present Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_

Telephone: \_\_\_\_\_

Description of Sign: \_\_\_\_\_

As owner of the property, for which this permit is issued and as the applicant for this permit, I expressly agree to conform to all applicable ordinances, rules and regulations of the Village of Matteson.

\_\_\_\_\_  
OWNERS SIGNATURE/AUTHORIZED AGENT (Mandatory)

\_\_\_\_\_  
Applicant's Signature and Title

Permit Expires One Year From Date Issued.

Permission is hereby granted to the applicant to perform the work described above, provided the permit bears the stamp of the Matteson Building Department.

This permit is issued subject to compliance of the owner and contractor with all Village Ordinances. Laws, rules and regulations of all other jurisdictions and of the utility companies must compiled with.

**APPROVAL STAMP**

**Estimated cost of Sign complete,  
Including all materials and labor.      \$ \_\_\_\_\_**

**Date Issued:** \_\_\_\_\_

**Approved By:** \_\_\_\_\_